



Notice of Intent to Use Extension of Time to Complete Code Enforcement In-service Training for Calendar Year 2014

***ALL INFORMATION MUST BE COMPLETED, AND TYPED OR PRINTED LEGIBLY.
INCOMPLETE OR ILLEGIBLE FORMS WILL NOT BE PROCESSED.***

1. Your full name: _____
2. Your mailing address: _____

3. Your e-mail address (if any): _____
4. Your telephone number : _____
5. Your New York State Training ID number (NY XXXXXXXX) (NOT Certification #):
NY _____

6. I hereby elect to use the three month extension of time in which I must complete my annual Code Enforcement In-service Training for **Calendar year 2014**.

I understand that by making this election, In-service Training that I receive during the period **January 1, 2015** to **March 31 2015** will be applied first toward satisfying my **2014 training** requirement, and that no training received during that period will be applied toward my **2015 training** requirement until and unless my **2014 In-service Training** requirement has been satisfied in full.

I also understand that by making this election, I will not be able to use the three month extension provisions to extend the time in which I must satisfy my **2015** or **2016** training requirements, and I further understand that this election is irrevocable by me.

Signature

Date

Please mail or fax this completed form to the Codes Division Training Unit using the above contact information.