

## MANUFACTURED HOMES CERTIFICATION UPDATE

Is your company certified to do business in New York State? When does your certification expire? Who are the employees certified for your company? Is your proof of financial ability current and in place?

According to the Manufactured Housing Advancement Act of 2005, manufacturers, retailer, installers and mechanics of HUD Code manufactured homes must be certified to conduct business in New York State. Most industry companies met all of the requirements of the law and became certified in the summer and fall of 2006.

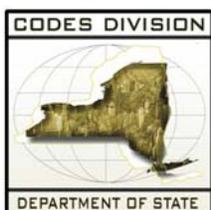
Certifications for ALL categories are valid for two years and everyone must apply for recertification to the Department of State manufactured Home Program prior to the expiration of the current certification.

One requirement for recertification is that each certified individual must have had three hours of Continuing Education. In order to apply for recertification you must attend a Continuing Education Course. After completion of a continuing education course the Department will mail your certification renewal application 60 days prior to your current expiration date.

The New York State Housing Association, in conjunction with the Department of State has scheduled eighteen Continuing Education Courses throughout the state beginning in April. The course is designed for all categories of certification. The course schedule is attached. Remember each location has a maximum capacity and attendance will be granted on a first come basis. Register for your desired location early to guarantee you chosen location.

Topics covered in the Continuing Education Courses include required quarterly reporting for manufactures and installers as well as dispute resolution, installation concerns, flood hazard installations and updated requirements for business certifications.

For questions on your certification contact the Department of State.



New York State Department of State

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