



**New York State Department of State  
Division of Code Enforcement & Administration**

41 State Street Albany, NY 12231

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Application #: \_\_\_\_\_

Permit #: \_\_\_\_\_

Date: \_\_\_\_\_

**INSPECTION CHECKLIST  
FLOOD HAZARD AREA INSPECTIONS – V ZONES**

Inspector's Initials and Date of Inspection	Inspection Steps
	Before site inspection: <input type="checkbox"/> REVIEW permit file before going in the field. <input type="checkbox"/> ASK permit reviewer questions to understand requirements. <input type="checkbox"/> Are other State and federal permits in the file?
	Measure distances from landmark. Is development in the right place? <input type="checkbox"/> NO. Take enforcement action to correct problems. <input type="checkbox"/> YES. Continue inspection.
	Elevation of lowest floor checked during framing or foundation inspection after lowest floor is in place. Elevations checked and acceptable? <input type="checkbox"/> YES. <input type="checkbox"/> NO! Take enforcement action to correct problems.
	For enclosures below DFE: Are walls insect screening or lattice? Are walls breakaway, and no utilities attached to or penetrate breakaway walls? Are flood damage resistant materials used? Does use of enclosure appear to be limited to parking, building access, or limited storage? <input type="checkbox"/> YES. <input type="checkbox"/> Building does not have enclosures. <input type="checkbox"/> NO! Take enforcement action to correct problems.
	Other Notes Based on Inspection:
	<input type="checkbox"/> Updated As-Built Survey <input type="checkbox"/> Updated Flood Certification Certificate
	Issue Occupancy Certificate only if final inspection shows compliance with floodplain requirements.

FINAL INSPECTION COMPLETED BY: \_\_\_\_\_

DATE: \_\_\_\_\_