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## APPLICATION FOR PROFESSIONAL TIMEKEEPER

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*Read the instructions carefully before completing the application. Incomplete applications will be returned, delaying licensure. Any omission, inaccuracy or failure to make full disclosure in an application or supporting documentation may be deemed sufficient reason to deny a license, or, if a license is issued could result in the suspension or revocation of a license.*

### **What does a Professional Timekeeper do?**

A professional timekeeper is responsible, in part, for keeping accurate time of professional boxing rounds and intermissions between rounds.

(See generally, 19 NYCRR § 211.10).

### **How do I become a licensed Professional Timekeeper?**

To become a professional timekeeper you must submit the enclosed application, with fee and a receipt from a designated fingerprinting location.

### **What is the fee and term for a Professional Timekeeper?**

The fee for a professional timekeeper license is \$10.00 and is valid until September 30th of the year which the license is granted.

### **What forms of payment do you accept?**

You may pay by check or money order made payable to the: "New York State Athletic Commission". You may also pay with cash. A \$20 fee will be charged for any check returned by your bank.

### **Does the Commission assign timekeepers for professional events?**

No, licensed boxing promoters select timekeepers for each event from a roster of licensed and available timekeepers. (See, 19 NYCRR § 211.9).

### **Do I need to complete the Child Support Statement section of the application?**

Yes, a Child Support Statement is mandatory in New York State (General Obligations Law). The law requires you to complete this section — regardless of whether or not you have children or any support obligation.

**Any person who is four months or more in arrears in child support may be subject to having his or her business, professional and driver's licenses suspended.**

The intentional submission of a false written statement for the purpose of frustrating or defeating the lawful enforcement of support obligations is punishable under §175.35 of the Penal Law. It is a class E felony to offer a false instrument for filing with a state or local government with the intent to defraud.

### **PRIVACY NOTIFICATION**

#### **Do I need to provide my Social Security number on the application?**

Yes. The State Athletic Commission is required to collect the Social Security numbers of all licensees. The authority to request and maintain such personal information is found in §5 of the Tax Law and §3-503 of the General Obligations Law. Disclosure by you is mandatory. The information is collected to enable the Department of Taxation and Finance to identify individuals, businesses and others who have been delinquent in filing tax returns or may have underestimated their tax liabilities and to generally identify persons affected by the taxes administered by the Commissioner of Taxation and Finance. It will be used for tax administration purposes and any other purpose authorized by the Tax Law and may also be used by child support enforcement agencies or their authorized representatives of this or other states established pursuant to Title IV-D of the Social Security Act, to establish, modify or enforce an order of support, but will not be available to the public. A written explanation is required where no number is provided. The authority to request this information is also provided by 19 NYCRR § 207.7(a)(1). This information will be maintained in the Licensing Information System by the Director of Licensing, at 123 William Street, New York, NY 10038-3804.

**PLEASE DO NOT RETURN THIS COVER PAGE WITH YOUR APPLICATION. - THANK YOU -**

# APPLICATION FOR A PROFESSIONAL TIMEKEEPER

**Read the instructions before completing this application.  
You must answer each question and PRINT responses in ink.**

APPLICANT'S NAME (LAST, FIRST, MI, SUFFIX)

APPLICANT'S HOME ADDRESS — NUMBER AND STREET (P.O. BOX MAY BE ADDED TO ENSURE DELIVERY)

CITY		STATE	ZIP + 4
COUNTY	COUNTRY		
SOCIAL SECURITY NUMBER (See Privacy Notification)	DATE OF BIRTH (month, day, year)	DAYTIME PHONE (REQUIRED; if problem with application)	
E-MAIL ADDRESS (REQUIRED)			

**Background Information** — *You must complete this section. If you do not complete it, your application will be returned.*

1) Have you ever been issued either a License or Permit from the New York State Athletic Commission? **Yes**  **No**   
→ **IF “Yes,”** check appropriate box and give date:

- License      Year(s) Issued: \_\_\_\_\_  
 Permit      Year(s) Issued: \_\_\_\_\_

2) Have you ever been convicted in this state or elsewhere of any criminal offense that is a misdemeanor or felony?

**Yes**  **No**

→ **IF “Yes,”** you must submit with this application a written explanation giving the place, court jurisdiction, nature of the offense, sentence and/or other disposition. You must submit a copy of the accusatory instrument (e.g., indictment, criminal information or complaint) and a Certificate of Disposition. If you possess or have received a Certificate of Relief from Disabilities, Certificate of Good Conduct or Executive Pardon, you must submit a copy with this application.

3) Are there any criminal charges (misdemeanors or felonies) pending against you in any court in this state or elsewhere?

**Yes**  **No**

→ **IF “YES,”** you must submit a copy of the accusatory instrument (e.g., indictment, criminal information or complaint).

4) Has **any** (not limited to boxing) license or permit issued to you or a company in which you are or were a principal in New York State or elsewhere ever been revoked, suspended or denied? **Yes**  **No**

→ **IF “YES,”** you must submit a copy of all relevant documents, including the agency determination, if any.

**Child Support Statement** — *You must complete this section. If you do not complete it, your application will be returned.*  
“X” **A or B, below**

I, the undersigned, do hereby certify that (You *must* “X” A or B, below):

- A.  **I am not under obligation to pay child support.** (SKIP “B” and go directly to **Professional Information**).
- B.  I am under obligation to pay child support. (You must “X” any of the four statements below that are true and apply to you):
- I do *not* owe four or more months of child support payments.
  - I am making child support payments by income execution or court approved payment plan or by a plan agreed to by the parties.
  - My child support obligation is the subject of a pending court proceeding.
  - I receive public assistance or supplemental social security income.

**Professional Information** – *You must complete this section.*

*If you do not complete it, your application will be returned.*

1. Have you ever been employed by any corporation licensed by the New York State Athletic Commission?

Yes  No  → **IF “YES,”** please provide past employment information (Attach additional sheets if necessary):

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2. Have you ever been terminated from a position for cause (i.e., dereliction of duty, tardiness etc...)? Yes  No

→ **IF “YES,”** please provide past employment information and reasons for termination (Attach additional sheets if necessary):

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3. State your qualifications as a professional timekeeper (attach more pages if necessary):

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**Applicant Affirmation** — I affirm, under the penalties of perjury, that the statements made in this application are true and correct. I further affirm that I have read and understand the provisions of Title 25 of the New York Unconsolidated Law and the rules and regulations promulgated thereunder.

*Applicant's Signature*

**X** \_\_\_\_\_

*Date:* \_\_\_\_\_

IF YOU ARE APPLYING FOR A LICENSE AND WOULD LIKE A PHYSICAL LICENSE MAILED TO YOU CHECK THIS BOX:

**Please remember to include with this form any required explanations and the appropriate fee (if by check, money order payable to: NYS Athletic Commission).**

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**FOR COMMISSION USE ONLY:**

License Number: \_\_\_\_\_

Pending Number: \_\_\_\_\_