



**CERTIFICATE OF DESIGNATION
FOR SERVICE OF NOTICE OF CLAIM
OF**

(Pursuant to Section 53 of the General Municipal Law)

It is hereby certified that:

FIRST: The name of the public corporation is:

SECOND: The public corporation is a public corporation as defined in Section 66 of the General Construction Law.

THIRD: The principal location of the public corporation is in the county of: _____

FOURTH: The public corporation hereby designates the Secretary of State as its agent upon whom a Notice of Claim against the public corporation may be served.

FIFTH: The name, post office address and email address of an officer, person or designee, nominee or other agent-in-fact to which the Secretary of State shall transmit a copy of any Notice of Claim served upon the Secretary of State as the public corporation's agent is:

(Name)

(Post Office Address)

(Email Address)

SIXTH: The time limit for service of a Notice of Claim upon the public corporation is:

SEVENTH: Any statutory provisions uniquely pertaining to the public corporation and the commencement of an action or proceeding against it are as follows (*attach additional pages as necessary*):

EIGHTH: The New York State Vendor Identification Number (Vendor ID) for the public corporation is:

***Note:** If the public corporation does not have a Vendor ID issued by the Office of the State Comptroller the Department of State will contact the public corporation regarding issuance of a Vendor ID when fees for service of Notices of Claim are available for distribution. The public corporation will not receive distributions of its share of fees for service of Notices of Claim until it has been assigned a Vendor ID by the Office of the State Comptroller.*

NINTH: Distributions to the public corporation for its share of fees for service of Notices of Claim will be sent to the following Remittance Address:

***Note:** The Remittance Address for public corporations with a Vendor ID must match the public corporation's Remittance Address in the New York State Vendor Management System. If the Remittance Address provided does not match the address on file in the New York State Vendor Management System, the public corporation's share of fees cannot be distributed. To update the public corporation's Remittance Address on file in the New York State Vendor Management System the public corporation must access and update its vendor record at www.osc.state.ny.us.*

(Date) **X**
(Signature)

(Type or Print Name of Signer) (Title of Signer)