

COMMUNITY SERVICES BLOCK GRANT
GRANTEE TRANSMITTAL MEMORANDUM

THIS TRANSMITTAL MEMO AND THE REFUNDING DOCUMENT CHECKLIST MUST BE COMPLETED BY EACH GRANTEE AND SUBMITTED TO THE CSBG PROGRAM ANALYST WITH THE REFUNDING APPLICATION

TO: CSBG Program Analyst: _____

FROM: _____

RE: FFY 2001 CSBG REFUNDING APPLICATION / CONTRACT # C0053 __ __

DATE FOR SUBMISSION: June 19, 2000

List of Documents:

	<u>Attached</u>
- authorized signatures form	_____
- lobbying, debarment and suspension federal certifications	_____
- CSBG refunding document checklist	_____
- contract amendment, including:	
- Appendix X	_____
- Appendix B - budget documents	_____
- Appendix C - payment & reporting schedule	_____
- Appendix D - CSBG work plan	_____
- 5 standard vouchers	_____

GRANTEE CERTIFICATION

I reviewed the CSBG contract amendment including all appendices, and have determined that all documents are complete and accurate.

Grantee Authorized Signature _____ Date _____

Name of Authorized Signatory _____ Title _____

DOS CERTIFICATION

Based on receipt and acceptance of the above documents and review of the documents on file at DOS, I certify that the above named grantee is eligible to be considered for receipt of Community Services Block Grant funds.

Program Analyst Signature _____ Date _____