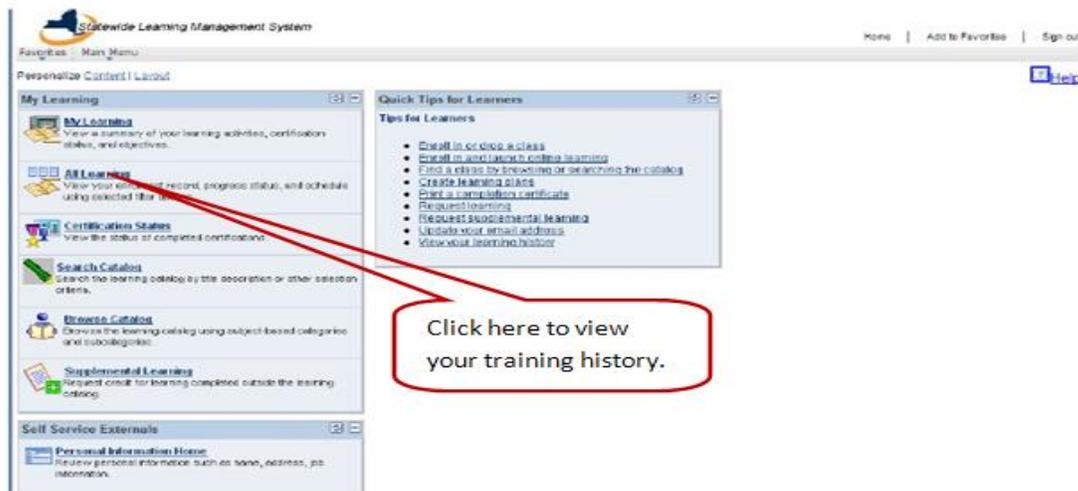# How to check In-Service Training credits

NOTE: Do NOT use the back arrows

Use the SIGN OUT button in the top right of the page when exiting SLMS
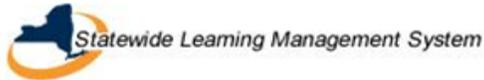
1. Sign into SLMS at: www.nyslearn.ny.gov using your username (NY##) and password

2. You are now at the SMLS home page where you can view your training history and print certificates. To view your training history, click on all learning.

3. Click on "view 100" to see all training that has been completed. (If you have less than 100 classes it will say "view all")

   Click on "date" once and the oldest training will appear at the top of the page.

   Click on "date" again and the newest training will appear at the top of the page.

   Click on "view training credits" to see the number of in-service hours for each course.

Statewide Learning Management System

Favorites | Main Menu > Self Service > Learning > All Learning

All Learning

All Learning is a list of the activities you are enrolled in or completed and curricula and certifications for which you are registered or completed. You can view details, progress status, and schedules by clicking on the name of the activity or program.

View Training Credits

*Filter Name: All Learning, All Status, All Dates, All Types   Go

My Learning							
Customize | Find | View 100 | First 1-15 of 127 Last							
Title	Type	Status	Status	Date	Print Certificate	Action	Launch
INTERPRETATION OF STAIRWAY CODES	*Instructor-Led Classroom	☑	Completed	01/30/2007	Print Certificate		
BUILDING PERMIT REQUIREMENTS AND RELATED PAPERWORK	*Instructor-Led Classroom	☑	Completed	01/30/2007	Print Certificate		
COLD-FORMED STEEL AND THE INTERNATIONAL RESIDENTIAL CODE	*Instructor-Led Classroom	☑	Completed	01/30/2007	Print Certificate		
THE FAMILIARIZATION OF INVESTIGATION AND PROSECUTION TECHNIQUES FOR NY	*Instructor-Led Classroom	☑	Completed	01/30/2007	Print Certificate		
PREVENTING INADVERTENT CONTACTS WITH ENERGIZED UTILITIES	*Instructor-Led Classroom	☑	Completed	01/31/2007	Print Certificate		
ACCESSIBILITY IN R-2 CONSTRUCTION	*Instructor-Led Classroom	☑	Completed	01/31/2007	Print Certificate		
WHY CONDUCT ROUTINE FIRE INSPECTIONS	*Instructor-Led Classroom	☑	Completed	01/31/2007	Print Certificate		
CODE INTERPETATIONS	*Instructor-Led Classroom	☑	Completed	01/31/2007	Print Certificate		
CODE OFFICIALS - WHEN SHOULD YOU CONTACT THE HEALTH DEPARTMENT	*Instructor-Led Classroom	☑	Completed	06/30/2006	Print Certificate		
NEW YORK STATE FIRE PREVENTION AND BUILDING CODE COUNCIL	*Instructor-Led Classroom	☑	Completed	06/30/2006	Print Certificate		
FIRE SPRINKLERS FOR DWELLINGS - NFPA 13D	*Instructor-Led Classroom	☑	Completed	06/30/2006	Print Certificate		
SCHOOL INSPECTIONS	*Instructor-Led Classroom	☑	Completed	06/30/2006	Print Certificate		
NEW YORK STATE FIRE PREVENTION AND							

4. Check the box that says Code Enforcement Official Annual In-Service Training (usually box 41). Click OK at the bottom of the page.

Statewide Learning Management System

Favorites | Main Menu > Self Service > Learning > All Learning

Please select the Type of Continuing Education Units that pertain to you. Please do not select more than 15 values.

Customize | Find | 🔁 | 🎞 First ◁ 1-83 of 83 ▷ Last

	Visible	Abbreviation	Description
35	☐	Auditing	CPE for Certified Public Accountants - Auditing
36	☐	Ethics	CPE for Certified Public Accountants - Ethics
37	☐	Taxation	CPE for Certified Public Accountants - Taxation
38	☐	California	California Board of Registered Nurses
39	☐	Public Buy	Certified Professional Public Buyer
40	☐	Public Pro	Certified Public Procurement Officer
41	☑	Code Enfor	Code Enforcement Official Annual In-Service
42	☐	Commission	Commission on Rehabilitation Counselor Certif.
43	☐	Continuing	Continuing Assessor Education Credit
44	☐	CEU	Continuing Education Unit
45	☐	Continuing	Continuing Forensic Education
46	☐	Continuing	Continuing Legal Education
47	☐	Medical	Continuing Medical Education
48	☐	CE for t	Continuing PDE-Aging Services Nutrition Consultant
49	☐	Continuing	Continuing Professional Education

5. This page shows the number of in-service hours received for the completion of a course.

Statewide Learning Management System

Favorites | Main Menu > Self Service > Learning > All Learning

All Learning

All Learning is a list of the activities you are enrolled in or completed and curricula and certifications for which you are registered or completed. You can view details, progress status, and schedules by clicking on the name of the activity or program.

Return to Learning

*Filter Name: All Learning, All Status, All Dates, All Types

My Learning   Customize | Find | View 15 | First 1-100 of 127 Last

Title	Status	Date	Code Enfor
INTERPRETATION OF STAIRWAY CODES	Completed	01/30/2007	2.00
BUILDING PERMIT REQUIREMENTS AND RELATED PAPERWORK	Completed	01/30/2007	
COLD-FORMED STEEL AND THE INTERNATIONAL RESIDENTIAL CODE	Completed	01/30/2007	2.00
THE FAMILIARIZATION OF INVESTIGATION AND PROSECUTION TECHNIQUES FOR NY	Completed	01/30/2007	2.00
PREVENTING INADVERTENT CONTACTS WITH ENERGIZED UTILITIES	Completed	01/31/2007	2.00
ACCESSIBILITY IN R-2 CONSTRUCTION	Completed	01/31/2007	2.00
WHY CONDUCT ROUTINE FIRE INSPECTIONS	Completed	01/31/2007	2.00
CODE INTERPETATIONS	Completed	01/31/2007	1.00
CODE OFFICIALS - WHEN SHOULD YOU CONTACT THE HEALTH DEPARTMENT	Completed	06/30/2006	1.00
NEW YORK STATE FIRE PREVENTION AND BUILDING CODE COUNCIL	Completed	06/30/2006	1.00
FIRE SPRINKLERS FOR DWELLINGS - NFPA 13D	Completed	06/30/2006	2.00
SCHOOL INSPECTIONS	Completed	06/30/2006	
NEW YORK STATE FIRE PREVENTION AND BUILDING CODE COUNCIL	Completed	12/31/2006	1.00
CODE UPDATE (2 HOURS)	Completed	01/29/2007	2.00
PLUMBING	Completed	07/31/2006	