

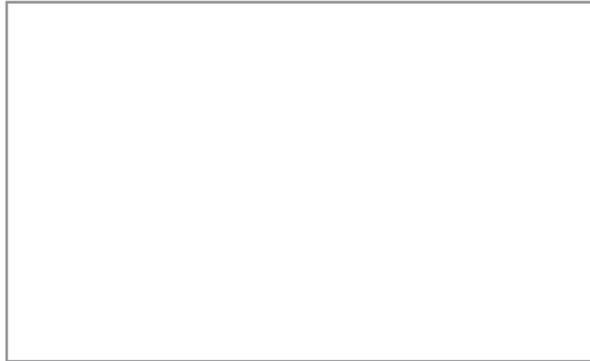
New York has a program to help victims of domestic violence protect their addresses from their abusers



The Address Confidentiality Program (ACP) provides eligible victims with a substitute mailing address. This address may be used for court and government records, such as court petitions, drivers' licenses, vehicle registrations, traffic tickets, applications for services such as public assistance or Medicaid, unemployment insurance, school records, library cards, etc.

For more information:

- Visit the ACP website at www.dos.ny.gov/acp, OR
- Call ACP at 1-855-350-4595, OR
- Call the local victim service provider listed below:



Address Confidentiality Program
P.O. Box 1110,
Albany, NY 12201-1110
Phone: (518) 474-7306
Toll Free: (855) 350-4595
Fax: (518) 474-0709
Email: ACP@dos.ny.gov
www.dos.ny.gov



The Key to Protecting Your Address



CONFIDENTIAL

What is ACP?

New York's Address Confidentiality Program (ACP) allows victims of domestic violence to shield their actual addresses. Once you apply and qualify for this free program, ACP will assign you an Albany post office box that you can use as your official address. State and local government agencies are required to accept your ACP address. Private companies (department stores, utility companies, etc.) are not required to accept this substitute address – but many will do so and others may agree to if you explain the ACP program. You can also direct court-related documents to be delivered to the Secretary of State's office in Albany, then forwarded by certified mail to your confidential address.

Who is eligible?

The program is available to victims of domestic violence who have had to move or are planning to move to a new location for safety reasons. Other people living in the same household as the victim (for example, children, parents or siblings) may also be eligible to participate.

How does ACP work?

You must complete and submit an ACP application. Once approved and enrolled in the program, you will be mailed an ACP identification card that includes your name and new substitute address. This address may be used for receipt of all first-class, registered and certified mail. This mail will come to the ACP program and then be forwarded to you at your actual physical address (third-class mail, such as catalogs, will not be forwarded). You should always use your substitute address with local and state government agencies. It is your option to use the address with private companies (department stores, banks, utility companies, etc.). If necessary, you can use your ACP identification card to verify your ACP participation. You will be enrolled in the program for four years; you may reapply if you need to continue in the program.

ACP addresses look like this:

Jane Smith
ACP 1234
P.O. Box 1110
Albany, NY 12201-1110

Is ACP right for everyone?

The ACP can be one tool in a victim's plan to stay safe. A domestic violence or victim service program can help determine if the ACP would be helpful to you.

To find a program in your area, please :

- Call the NYS Domestic Violence Hotline at 1-800-942-6906
- Visit the NYS Coalition Against Domestic Violence at www.nyscadv.org, or
- Visit the NYS Office for the Prevention of Domestic Violence at www.opdv.ny.gov.

How can I apply?

Enrollment application forms are available on the ACP website at www.dos.ny.gov/acp. The website also has a list of agencies with staff who can explain the program and help victims of domestic violence complete the application process.

