

DIVISION OF CEMETERIES

STATE OF NEW YORK
DEPARTMENT OF STATE
ONE COMMERCE PLAZA
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ALBANY, NY 12231-0001
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ANDREW M. CUOMO
GOVERNOR

CEMETERY BOARD

ROSSANA ROSADO
SECRETARY OF STATE
CHAIR

ERIC T. SCHNEIDERMAN
ATTORNEY GENERAL

DR. HOWARD A. ZUCKER
COMMISSIONER OF HEALTH

Cemetery Board Minutes

December 11, 2017
Department of State
One Commerce Plaza, Albany, NY

BOARD MEMBERS PRESENT:

Daniel Shapiro, Department of State, Chair
Christopher Wiles, Office of Attorney General

Paul Ambrose, Department of Health

OTHER ATTENDEES:

Mark Pattison, Department of State
Antonio Milillo, Department of State, Counsel
Michael Seelman, Division of Cemeteries
Brendon Stanton, Division of Cemeteries
Leonard Breen, Division of Cemeteries

Lewis A. Polishook, Division of Cemeteries
Chester Butkiewicz, Division of Cemeteries
Joseph Ambrose, Division of Cemeteries
Christopher Cosco, Division of Cemeteries
Jaclyn Frechette, Division of Cemeteries

GUESTS:

David F. Fleming, New York State Association of Cemeteries
Calum d’Oelsnitz, New York State Association of Cemeteries
Bruce Geiger, Pinelawn Memorial Park
Reed Antis, Town of Moreau
Larry George, Town of Wilton

17-12-A-75 Minutes of Previous Meetings

Motion made, seconded, and unanimously adopted approving the minutes of the October 23, 2017 meeting and the November 2, 2017 meeting as amended.

17-12-B-76 Legislation and Regulation

1. Pending Legislation

Mr. Milillo reported on pending legislation. Nothing new to report.

2. Rules and Regulations

None.

17-12-C-77 Division's Report

Mr. Polishook reported that the Division has revised the Annual Report form. This will be sent out in the Division's annual mailing in January 2018.

Mr. Polishook reported that legislation has been signed by the Governor in regards to reclamation of graves owned by burial societies. The Division intends to develop guidance on this process.

17-12-D-78 Vandalism Report

Mr. Butkiewicz presented the vandalism report: In this fiscal year, the Division has collected \$137,929 in vandalism fund fees. As of November 2017, the Board had granted \$880,935 from the vandalism fund. There are \$986,607 in applications pending.

Vandalism/Abandoned/Repair Orders – 1

The Board approved the following applications for funds for restoration of dangerous monuments:

- o Hailesboro Cemetery Association \$5,460.93

17-12-E-79 Lancaster Rural (15-040 – Erie) – Major Reno/Columbarium

The cemetery proposed construction of a new columbarium with 64 niches.

Motion made, seconded, and unanimously adopted approving the application for construction of the new columbarium.

17-12-F-80 Laurel Grove (36-019 – Orange) – Land Sale

The cemetery proposed the sale of approx. 1,816-sq. ft., and a temporary easement of another 1,034-sq. ft. of land to the City of Port Jervis for \$3,200. All proceeds from this transaction will be deposited into the cemetery's Permanent Maintenance Fund.

Motion made, seconded, and unanimously adopted approving the land sale.

Public Comments:

Mr. Fleming, asked that the Division's newly revised Annual Report form be shared prior to being posted on the NYS DOS website.

Motion to go into executive session made, seconded and unanimously carried.

Motion to exit executive session made, seconded and unanimously carried.

Motion to adjourn made, seconded and unanimously carried.

The next Cemetery Board meeting is to be held on January 17, 2018 at 10:30 AM, One Commerce Plaza, 99 Washington Ave., Albany, NY 12231.