

DIVISION OF CEMETERIES

STATE OF NEW YORK
DEPARTMENT OF STATE
ONE COMMERCE PLAZA
99 WASHINGTON AVENUE
ALBANY, NY 12231-0001
TELEPHONE: (518) 474-6226
FAX: (518) 473-0876
WWW.DOS.NY.GOV

ANDREW M. CUOMO
GOVERNOR

CEMETERY BOARD

ROSSANA ROSADO
SECRETARY OF STATE
CHAIR

LETITIA JAMES
ATTORNEY GENERAL

DR. HOWARD A. ZUCKER
COMMISSIONER OF HEALTH

TO: NEW YORK STATE CEMETERY BOARD

FROM: MICHAEL D. SEELMAN, INVESTIGATOR II

SUBJECT: RIVERSIDE CEMETERY ASSOCIATION, #25-016

RE: HAZARDOUS MONUMENT REPAIR CHECKLIST

DATE: MAY 19, 2020

Application Completed and notarized

32 Monuments Requested

Legal Notice complete and run 3 times in The Watertown Daily Times **\$102.08**

32 Monuments Appear Hazardous

Estimates: **TF Wright repair estimate \$26,650 (average (\$833/ monument)**

Oswego County Monuments repair estimate \$35,948 (average \$1,123/ monument)

Repairs Appear Appropriate

TF Wright proposes 36-48-inch foundations and offers a ten-year warranty.

Oswego County Monuments proposes 48- inch foundations and offers a 25-year warranty

The Cemetery is up to Date on Annual Reports and Vandalism Payments

Previous disbursement used appropriately.

Recommend Approval in the amount of \$26,752.08.



**Department
of State**

DIVISION OF CEMETERIES

STATE OF NEW YORK

DEPARTMENT OF STATE

STATE OFFICE BUILDING

44 HAWLEY STREET

BINGHAMTON, NY 13901

TELEPHONE: (607) 721-8756

FAX: (607) 721-8753 WWW.DOS.NY.GOV

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DEPARTMENT OF STATE - DIVISION OF CEMETERIES

MEMORANDUM

TO: New York State Cemetery Board

FROM: Michael D. Seelman, Investigator II

SUBJECT: Riverside Cemetery Association, #25-016

RE: Application for Repair of Hazardous Monuments

DATE: April 21, 2020

Exhibits

- A) Application for Repair or Removal of Dilapidated or Disrepaired Monuments that Create a Hazardous Condition
- B) T.F. Wright & Son Granite Foundry estimate for \$26,650
- C) Oswego County Monuments, Inc. estimate for \$35,984
- D) Invoice and copy from Watertown Daily Times legal notice for \$102.08

Introduction and Recommendation

I received an application (Exhibit A) for the repair of 32 hazardous monuments located in the Riverside Cemetery of the town of Copenhagen, Lewis County. The application was submitted by Margaret Nevells, president of the Riverside Cemetery Association. Included with this application was one estimate from T.F. Wright (Exhibit B) totaling \$26,650, and an estimate from Oswego County Monuments (Exhibit C) for \$35,984. Also included was an invoice from a newspaper legal notice (Exhibit D) that was run for three consecutive weeks in the Watertown Daily Times for \$102.08 and photos.

I recommend approval of this application.



The Monuments

I visited the cemetery on September 11 and found that all 32 of the monuments were either loose on their foundations or tipping and appeared to pose a hazard to cemetery visitors and employees. The cemetery has had no response to the legal advertisement that it placed, and has no funds dedicated to the restoration of monuments. Based on the advanced age of the monuments in question, it is assumed the foundations were laid privately by either the families or by monument contractors.

T.F. Wright proposes to: remove the monuments from the existing foundations; dig out the existing foundation; place a new foundation made of solid concrete poured to a minimum depth of 36 inches and replace the monument, resealing all joints with setting compound or epoxy and offers a 10-year warranty.

Oswego County Monuments proposes to: remove the monuments from the existing foundations; dig out the existing foundation; place a new foundation made of solid concrete poured to a depth of 48 inches and replace the monument, resealing all joints with setting compound or epoxy and offers a 25-year warranty.

Recommendation

The cemetery is current with its payments to the vandalism fund and with the filing of its annual reports. All documents appear to be in order, and the previous allocation was used properly. This appears to be a legitimate claim for \$26,752.08. I recommend that this application be approved.

EXHIBIT A



Division of Cemeteries

Department of State
DIVISION OF CEMETERIES
One Commerce Plaza
99 Washington Avenue
Albany, NY 12231-0001
Telephone: (518) 474-6226
www.dos.ny.gov

Application for Repair or Removal of Dilapidated or Disrepaired Monuments that Create a Dangerous Condition

This application applies only to Not-for-Profit Cemetery Corporations and must be completed in full and signed before a notary public. Funds may be allocated for the above-captioned purposes in accordance with 19 NYCRR §200.11 (statutory authority: Not-for-Profit Corporation Law, §1510-a). The full text of this Cemetery Board Directive appears on the reverse.

AMOUNT REQUESTED <u>\$26,752.06</u> <u>\$26,650.19</u>	COUNTY IN WHICH CEMETERY IS LOCATED <u>Lewis</u>
CEMETERY NAME <u>Riverside Cemetery</u>	CEMETERY ID NUMBER <u>25016</u>
NAME OF CEMETERY OFFICIAL <u>Margaret Nevills</u>	TITLE <u>President</u>
STREET ADDRESS <u>Cataract Street</u>	<u>PO Box 573</u>
CITY/TOWN/VILLAGE <u>Copenhagen</u>	ZIP CODE <u>13626</u>
TELEPHONE NUMBERS: Home <u>(315) 771 8123</u>	Work ()
E-MAIL ADDRESS <u>mnevills306@gmail.com</u>	FAX

Has this cemetery previously applied for and received a grant from the Vandalism, Abandonment & Monument Repair Fund? YES* NO
 *If YES, when? 2016 & 2017 Amount Received: \$29,801.60
\$18,149.70

Was proof of completed work forwarded to the Division of Cemeteries? YES NO

1. Provide a description of each damaged monument and/or marker and enclose referenced photos:
See attached TF Wright bid packet

- 2. Attach copies of bids submitted by at least two contractors for the cost of repairs or removal and replacement.
- 3. Attach proof that the cemetery corporation has given not less than 60-day notice to the last known owner to repair or remove the monument or marker and that said owner has failed to do so within the time prescribed in that notice.

I, the undersigned, duly authorized, swear or affirm under the penalties of perjury that the above-named cemetery has not been able to obtain sufficient funds from the family of the deceased, that the proposed costs of the repairs or removals and replacements are fair and reasonable and that the above-described monuments and/or markers are so badly out of repair or dilapidated as to create a dangerous condition. I further swear or affirm that the information contained in this application is true and correct. I agree that, upon receipt of monies for the repair or removal of dilapidated or disrepaired monuments that create a dangerous condition, such repairs will be made as quickly as possible and documentation (receipts and statements) of the repairs and removals will be submitted to the Division of Cemeteries within 90 days following completion of work.

Signature of Cemetery Official: Margaret Nevills Date: 3/25/20

BRENDA C SHELMDINE
NOTARY PUBLIC-STATE OF NEW YORK
No. 01SH6345393
Qualified in Jefferson County
My Commission Expires 07-25-2020

On this 25th day of March 2020
appeared Margaret Nevills
known to me to be said person.
Brenda C. Shelmdine
Notary Public

EXHIBIT B

T.F.WRIGHT & SONS GRANITE FOUNDRY

P.O. BOX 230 – 609 ADELAIDE STREET
CARTHAGE, NEW YORK 13619

Tel : 315 - 493 - 2963

Fax : 315 - 493 - 2965

November 21, 2019

Dear Riverside Cemetery Association;

Thank you for letting our company be part of your bidding process for restoring Riverside Cemetery. I can reassure you that the quality of our workmanship is going to be up to the standards of the board. When our work is complete, I can reassure you that all of the monuments will be plum, level, sealed, straight, and will have no movement on the foundation. Our goal for the depth of the foundations is 4 feet. Minimum 3' (142)

Please don't hesitate to call if anyone has any questions about our estimates for repairing or replacing any of the stones. 315 - 493 - 2963

The cost of all the repairs to the 33 stones is \$ 25,650.00 with a 10 yr warranty.
The cost for the landscaping (dirt, seeding, ect.) \$1000.00

The total cost of the project
is \$26,650.00

We look forward to working with you !

Sincerely,



William Wright

Cemetery Name & Address						Contractor or Monument Company Name & Address						
Name: Riverside Cemetery Copenhagen						Name: T.F.Wright & Sons Granite Foundry						
Address: PO Box 573						Address: PO Box 230 - 609 Adelaide St						
Copenhagen, NY 13626						Carthage, NY 13619						
315-771-8123						Phone: 315-493-2963						
Contact Person: Margaret Nevills						Contact Person: William Wright						
(Please print clearly)												
1	2	3	4	5	6	7	8	9	10	11		
Name on Monument Last, First	Location/ Section/ Plot/Lot	Cost to Remove, Repair & Reset Monument	Cost of Foundation with 3 Dimensions	Cost of Foundation to be Capped	Total Cost Of Repair & Foundation	Estimate to Remove & Dispose	Cost to Lay Smaller Monuments Flat	Cost of Bronze Replacement Marker	Cost of Granite Replacement Marker	Cost of Foundation Including Dimensions for Flat Marker	Total to Remove, Destroy Monument & Replace with Bronze Marker & Foundation	Total to Remove, Destroy Monument & Replace with Granite Marker & Foundation
Planck, Fred	P/8	\$437.50	\$437.50		\$875.00							
			LxWx3'-4' deep									
Planck, Harold	P/113N	\$500.00			\$500.00							
Chadil, Alois	P/75	\$437.50	\$437.50		\$875.00							
			LxWx3'-4' deep									
Wood, Eugene	O/unk	\$487.50	\$487.50		\$975.00							
			LxWx3'-4' deep									
Parsons, L.N.	O/unk	\$437.50	\$437.50		\$875.00							
			LxWx3'-4' deep									
Austin, ER	O/108	\$400.00			\$400.00							

Stanton, B.	N/13	\$400.00		\$400.00								
Lawrence, William	A/62	\$487.50	\$487.50 LxWx3'-4' deep	\$975.00								
Hardy, George	A/40	\$487.50	\$487.50 LxWx3'-4' deep	\$975.00								
Henry, John	N/5	\$487.50	\$487.50 LxWx3'-4' deep	\$975.00								
Bevett, Arthur	N/unk	\$487.50	\$487.50 LxWx3'-4' deep	\$975.00								
Brushnell, William	O/247	\$487.50	\$487.50 LxWx3'-4' deep	\$975.00								
Keiser, George	O/261	\$487.50	\$487.50 LxWx3'-4' deep	\$975.00								
Crouch, Charles	O/unk	\$437.50	\$437.50 LxWx3'- 4'deep	\$875.00								
Clark, Elizabeth	O/7-8	\$437.50	\$437.50L xWx3'-4' deep	\$875.00								
Clark, Josiah	O/7-8	\$437.50	\$437.50 LxWx3'-4' deep	\$875.00								
Boynton, Joseph	O/93	\$487.50	\$487.50 LxWx3'-4' deep	\$975.00								

Canfield, Willaim	O/49	\$487.50	\$487.50 LxWx3'- 4'deep	\$975.00								
Canfield, Emily	O/49	\$437.50	\$437.50 LxWx3'- 4'deep	\$875.00								
Leonard, Roby	O/unk	\$487.50	\$487.50 LxWx3'- 4'deep	\$975.00								
Bartlett, Clarissa	O/105	\$500.00	\$500.00 LxWx3'- 4'deep	\$1,000.00								
Bartlett George with Clarissa	O/105	0	0	0								
Palmer, Ormel	O/179	N/C	N/C	N/C								
Dryden, Charles	O/171	\$437.50	\$437.50 LxWx3'-4' deep	\$875.00								
Dunaway, Wallace	O/219	\$487.50	\$487.50 LxWx3'- 4'deep	\$975.00								
Cratsenberg, Adam	O/139	\$487.50	\$487.50 LxWx3'-4' deep	\$975.00								
Ingerson, Oscar	O/215	\$450.00	\$450.00 LxWx3'-4' deep	\$900.00								
McBride, Al	O/35	\$487.50	\$487.50 LxWx3'-4' deep	\$975.00								
Hungerford, Jennie	N/unk	\$400.00		\$400.00								
Stanton, Jane	N/15	\$400.00		\$400.00								



EXHIBIT C



Oswego County Monuments, Inc.

318 East Second Street Oswego, New York 13126
315 · 343 · 7260 oswegocountymonuments@gmail.com

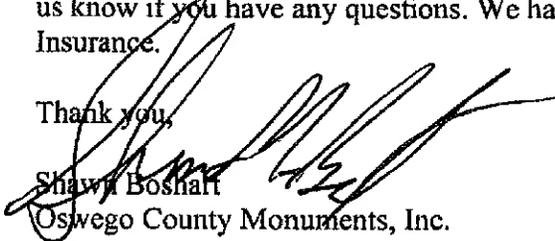
Feb. 25, 2020

Riverside Cemetery Association
PO Box 573
Copenhagen, NY 13626

Attn: Margaret Nevills (President)

Enclosed is the bid for the cemetery restoration per our request. All work would be done to the guidelines specified in the cover letter that accompanied the packet you sent. Please let us know if you have any questions. We have also enclosed a copy of our Certificate of Insurance.

Thank you,


Shawn Boshart

Oswego County Monuments, Inc.



Oswego County Monuments, Inc.

318 East Second Street Oswego, New York 13126
(315)343-7260 F. (315) 312-0304 oswego-countymonuments@gmail.com

Name on Monument	Location/ Section	Repair Needed	Cost to do repairs per cemetery guidelines
PLANK, FRED	Sec P Lot 8	New foundation. Seal Monument to foundation	\$907.00
PLANK, HAROLD	Sec P No lot #113N	Seal Monument to Foundation	\$185.00
CHADL, ALOIS	Sec P Lot #75	New foundation. Seal Monument to foundation	\$1,190.00
WOOD EDGENE	Sec O Lot unknown	New foundation. Seal Monument to foundation	\$1,280.00
PARSONS, L.N.	Sec O Lot unknown	New foundation. Seal Monument to foundation	\$1,150.00
AUSTIN, ER	Sec O Lot unknown	New foundation. Seal Monument to foundation	\$1,200.00
CANFIELD, WILLIAM	Sec O lot #49	New foundation. Seal Monument to foundation	\$1,240.00
CANFIELD, EMILY	Sec O lot #49	New foundation. Seal Monument to foundation	\$855.00
LEONARD, ROBY	Sec O Lot unknown	New foundation. Seal Monument to foundation	\$1,495.00
BARTLETT, CLARISSA	Sec O lot # 105	New foundation. Seal Monument to foundation	\$795.00

BARTLETT, GEORGE	Sec O lot #105	New foundation. Seal Monument to foundation	\$640.00
PALMER, ORMEL	Sec O lot #179	Cost to remove and dispose of round top only	\$200.00
DRYDEN, CHARLES	Sec O lot #171	New foundation. Seal Monument to foundation	\$955.00
DUNAWAY, WALLACE	Sec O lot 219	New foundation. Seal Monument to foundation	\$1,425.00
CRATSENBERG, ADAM	Sec O lot #139	New foundation. Seal Monument to foundation	\$2,070.00
INGERSON, OSCAR	Sec O lot #215	New foundation. Seal Monument to foundation *CUT TREE ROOT*	\$380.00
MGRIDE, AL	Sec O Lot #35	New foundation. Seal Monument to foundation	\$1,087.00
HUNGERFORD, JENNE	Sec N lot unknown	Seal Monument to Foundation	\$325.00
STANTON, JANE	Sec N lot #15	Seal Monument to Foundation	\$325.00
STANTON, B.	Sec N lot 13	Seal Monument to Foundation	\$325.00
LAWRENCE, WILLIAM	Sec A lot #62	New foundation. Seal Monument to foundation	\$1,525.00
HARDY, GEORGE	Sec A lot #40	New foundation. Seal Monument to foundation	\$1,500.00
HENRY, JOHN	Sec N lot #5	New foundation. Seal Monument to foundation	\$1,950.00
BEVETT, ARTHUR	Sec N lot unknown	New foundation. Seal Monument to foundation	\$1,975.00
BUSHNELL, WILLIAM	Sec O lot #247	New foundation. Seal Monument to foundation	\$1,435.00

KEISER, GEORGE	Sec O lot #261	New foundation, Seal Monument to foundation	\$1,180.00
CROUCH, CHARLES	Sec O Lot unknown	New foundation, Seal Monument to foundation	\$855.00
CLARK, ELIZABETH	Sec O lot #7-8	New foundation, Seal Monument to foundation	\$1,235.00
CLARK, JOSIAH	Sec O lot #7-8	New foundation, Seal Monument to foundation	\$1,100.00
BOYNTON, JOSEPH	Sec O Lot #93	New foundation, Seal Monument to foundation	\$1,000.00
ROBERTS, R.A.	Sec M Lot #14	New foundation, Seal Monument to foundation	\$2,550.00
PARSONS, EDNA	Sec P Lot #38	New foundation, Seal Monument to foundation	\$1,450.00

Total \$35,984.00

EXHIBIT D

Riverside Cemetery Association

Cataract Street
Box 573
Copenhagen, New York 13626

President: Margaret Nevills
Vice-President: Lewis Alexander
Secretary/Treasurer: Lesley Nevills

Board Members: Sam Lundy
Cynthia Pridell
Frank Simmons
Donna Wheeler

Northern NY Newspapers Corp.
260 Washington Street
Watertown, NY 13601-3301

March 5, 2020

To Whom It May Concern;

Please find enclosed a Public Notice to be published on behalf of the Riverside Cemetery Association. Please publish the notice once per week for three consecutive weeks. Send an invoice for the cost to Riverside Cemetery Association PO Box 573, Copenhagen, NY 13626-0573.

Thank you.

Sincerely,



Margaret Nevills
President

3/10/2020

DEFIERS

PUBLIC NOTICE
TO: The last known owner or owners of the following burial lots located in the Riverside Cemetery, Cataract Street, Copenhagen, New York, 13626, and all persons having or claiming to have an interest in said burial lots:

Including name, section, and lot number: Planck, Fred Sec P #6; Planck, Harold Sec P #13; Chadli, Alois Sec P #75; Wood, Eugene Sec M #unknown; Parsons, L.N. Sec O #unknown; Austin, E.R. Sec O #108; Canfield, William Sec O #49; Canfield, Emily Sec O #49; Leonard, Roby Sec O #unknown; Bartlett, Clarissa Sec O #105; Bartlett, George Sec O #105; Palmer, Ormel Sec O #179; Dryden, Charles Sec O #171; Dunaway, Wallace Sec O #219; Cratsenberg, Adam Sec O #13; Ingerson, Oscar Sec O #215; McBride, Al Sec M #35; Hungerford, Jennie Sec M #unknown; Stanton, Jane Sec M #13; Lawrence, William Sec A #62; Hardy, George Sec A #40; Henry, John Sec M #5; Bevet, Arthur Sec M #unknown; Bushnell, William Sec O #247; Reese, George Sec O #261; Crouch, Charles Sec O #unknown; Clark, Elizabeth Sec O #7-8; Clark, Josiah Sec O #7-8; Boynton, Joseph Sec O #93; Roberts, R.A. Sec M #14; Parsons, Edna Sec P #38

PLEASE TAKE NOTICE that (1) the monuments or markers located at said burial lots are so badly out of repair or dilapidated as to create a dangerous condition, (2) the persons to whom this notice is addressed must repair or remove said monuments or markers within 60 days of the date of the third publication of this notice, and (3) if the persons to whom this notice is addressed fail to repair or remove said monuments or markers within such 60 day time period the Riverside Cemetery may remove or repair said monuments or markers without further notice to the persons to whom this notice is addressed.

RIVERSIDE CEMETERY C/O
MARGARET NEVILLS
PO BOX 573
COPENHAGEN, NY 13626

PUBLIC NOTICE

TO: The last known owner or owners of the following burial lots located in the Riverside Cemetery, Cataract Street, Copenhagen, New York, 13626, and all persons having or claiming to have an interest in said burial lots:

Including name, section, and lot number: **Planck, Fred** Sec P #8; **Planck, Harold** Sec P #113; **Chadil, Alois** Sec P #75; **Wood, Eugene** Sec M #unknown; **Parsons, L.N.** Sec O #unknown; **Austin, E.R.** Sec O #108; **Canfield, William** Sec O #49; **Canfield, Emily** Sec O #49; **Leonard. Roby** Sec O #unknown; **Bartlett, Clarissa** Sec O #105; **Bartlett, George** Sec O #105; **Palmer, Ormel** Sec O #179; **Dryden, Charles** Sec O #171; **Dunaway, Wallace** Sec O #219; **Cratsenberg, Adam** Sec O #13; **Ingerson, Oscar** Sec O #215; **McBride, Al** Sec M #35; **Hungerford, Jennie** Sec M #unknown; **Stanton, Jane** Sec M # 13; **Lawrence, William** Sec A #62; **Hardy, George** Sec A #40; **Henry, John** Sec M #5; **Bevett, Arthur** Sec M #unknown; **Bushnell, William** Sec O #247; **Keiser, George** Sec O #261; **Crouch, Charles** Sec O #unknown; **Clark, Elizabeth** Sec O #7-8; **Clark, Josiah** Sec O #7-8; **Boynton, Joseph** Sec O #93; **Roberts, R.A.** Sec M #14; **Parsons, Edna** Sec P #38

PLEASE TAKE NOTICE that (1) the monuments or markers located at said burial lots are so badly out of repair or dilapidated as to create a dangerous condition, (2) the persons to whom this notice is addressed must repair or remove said monuments or markers within 60 days of the date of the third publication of this notice, and (3) if the persons to whom this notice is addressed fail to repair or remove said monuments or markers within such 60 day time period the Riverside Cemetery may remove or repair said monuments or markers without further notice to the persons to whom this notice is addressed.

**RIVERSIDE CEMETERY
C/O MARGARET NEVILLS
PO BOX 573
COPENHAGEN, NY 13626**