

APPROVED 2/10/16

**Cemetery Board Minutes
January 11, 2016
One Commerce Plaza
99 Washington Avenue, Albany, NY**

BOARD MEMBERS PRESENT:

Daniel Shapiro, Department of State, Chair
Christopher Wiles, Office of Attorney General

Paul Ambrose, Department of Health

OTHER ATTENDEES:

Lewis A. Polishook, Division of Cemeteries
Chester Butkiewicz, Division of Cemeteries
Monee McAdoo, Division of Cemeteries

Antonio Milillo, Department of State, Counsel
Joseph Ambrose, Division of Cemeteries
Leonard Breen, Division of Cemeteries

GUESTS:

David Fleming, Featherstonhaugh et al.-NYSAC
Daniel Hallenbeck, NYSAC

Bruce Geiger, Pinelawn Cemetery
Mitch Rose, Woodlawn Cemetery

16-01-A-01 Minutes of Previous Meetings

The Board tabled the minutes of the December 16, 2015 meeting.

16-01-B-02 Legislation and Regulation

1. Pending Legislation

Nothing to report

2. Rules and Regulations

Mr. Milillo reported on the use of net appreciation. The new application provides Division required information. The Board delegated to the Division the right to reject an application based on incompleteness of the application. Motion made, seconded, and unanimously carried.

16-01-C-03 Division's Report

Mr. Polishook reported that the Division's annual mailing will be mailed out soon to cemeteries. The mailing will encourage cemetery contact with the Division so that the Division may provide guidance and support. Cemeteries will be alerted that net appreciation is now available to cemeteries and remind cemeteries that they need permission to do major renovations. Also, the Division will address complaints that markers and cremated remains are being moved in some

cemeteries. Cemeteries will be reminded to contact the Division for guidance cemeteries regarding such concerns.

Board meeting minutes and agendas are now posted on the DOS's website. The State Cemetery Board meetings will now be broadcasted live.

Mr. Polishook reported that the Supreme Court in Clinton County has appointed a temporary receiver for Whispering Maples.

16-01-D-04 Vandalism Report

Mr. Butkiewicz summarized the December 2015 Vandalism Report. No applications to report.

16-01-E-05 Woodlawn Cemetery (Onondaga – 34-053) – Major Renovation/Crematory

Tabled.

16-01-F-06 Rockville Cemetery (Nassau – 30-011) – Major Renovation

Rockville Cemetery merged with and now operates Springfield Cemetery. The cemetery proposes to demolish a largely disused chapel at the Springfield Cemetery to create additional spaces for interments. The cemetery proposes to resurface the blacktop on roads and repair a cement wall that has deteriorated. The cost of the project is estimated at \$37,500 and is to be funded out of the cemetery's General Funds. Motion made, seconded and unanimously carried approving the major renovation conditioned upon any approval needed by any municipal or local authority and a written agreement between the cemetery and contractor that any construction demolition debris be removed from the cemetery with no further cost to the cemetery.

Public Comments: In response to public comment, standing meeting dates for Board meetings will be every second Wednesday of the month with the exception of April.

Next meeting to be held on February 10, 2016 at 10:30 AM, One Commerce Plaza, 99 Washington Ave, Room 505, Albany, NY 12231.

Motion to go into executive session made, seconded and unanimously carried.

Motion to exit executive session made, seconded and unanimously carried.

Motion to adjourn made, seconded and unanimously carried.