

**APPROVED**

**Cemetery Board Minutes**

**November 9, 2016  
One Commerce Plaza  
99 Washington Avenue, Albany, NY**

**BOARD MEMBERS PRESENT:**

Daniel Shapiro, Department of State, Chair  
Christopher Wiles, Office of Attorney General

Paul Ambrose, Department of Health

**OTHER ATTENDEES:**

Lewis A. Polishook, Division of Cemeteries  
Chester Butkiewicz, Division of Cemeteries  
Leonard Breen, Division of Cemeteries  
Brendon Stanton, Division of Cemeteries

Antonio Milillo, Department of State, Counsel  
Monee McAdoo, Division of Cemeteries  
Michael Seelman, Division of Cemeteries  
Andrew Hickey, Division of Cemeteries

**GUESTS:**

David Fleming, Featherstonhaugh et al.-NYSAC  
Daniel Hallenbeck, Featherstonhaugh et al.-NYSAC

Dannielle Melendez, NYSFDA  
Bruce Geiger, Pinelawn Cemetery

**16-11-A-79 Minutes of Previous Meetings**

Motion made, seconded and unanimously adopted approving the minutes of the October 13, 2016 meeting as amended.

**16-11-B-80 Legislation and Regulation**

Nothing to report.

**16-11-C-81 Division's Report**

Mr. Polishook reported that the Frequently Asked Questions (FAQ's) for the pet cremated remains bill is now available on the DOS's website. The Division will provide guidance on the bill soon.

**16-11-D-82 Vandalism Report**

Mr. Butkiewicz summarized the October 2016 Vandalism Report.

The Board approved the following application(s):

- |                                     |             |         |        |
|-------------------------------------|-------------|---------|--------|
| 1. Sunnyside Cemetery (D)           | \$11,401.44 | Madison | 27-041 |
| 2. Whispering Maples Mem Garden (A) | \$16,074.00 | Clinton | 10-024 |

**16-11-E-83 Port Crane Cemetery (Broome – 04-25) – Land Purchase**

Tabled until next meeting.

**16-11-F-84 Cooper Cemetery (Tompkins - 28-000) – Certificate of Incorporation**

Tabled until next meeting.

**Public Comments:**

Mr. Fleming thanks the Board and the Division for the Frequently Asked Questions (FAQs) for the pet cremated remains bill.

**Motion to go into executive session made, seconded and unanimously carried.**

**Motion to exit executive session made, seconded and unanimously carried.**

**Motion to adjourn made, seconded and unanimously carried.**

The next monthly Cemetery Board meeting is to be held on December 15, 2016 at 10:30 AM, One Commerce Plaza, 99 Washington Ave., Albany, NY 12231.