

APPROVED

**Cemetery Board Minutes
(Special Meeting)**

**March 29, 2016
One Commerce Plaza
99 Washington Avenue, Albany, NY**

BOARD MEMBERS PRESENT:

Daniel Shapiro, Department of State, Chair
Christopher Wiles, Office of Attorney General

Paul Ambrose, Department of Health

OTHER ATTENDEES:

Lewis A. Polishook, Division of Cemeteries
Chester Butkiewicz, Division of Cemeteries
Monee McAdoo, Division of Cemeteries

Antonio Milillo, Department of State, Counsel
Michael Seelman, Division of Cemeteries

GUESTS:

David Fleming, Featherstonehaugh et al.-NYSAC
Elizabeth Clyne, Featherstonehaugh, Wiley & Clyne,

Bruce Geiger, Pinelawn Cemetery
Steven Sloane, Woodlawn Cemetery

16-03-A-23 Vandalism Report

Vandalism report to be given at next Cemetery Board meeting held on April 25, 2016.

16-03-B-24 Woodlawn Cemetery (Onondaga – 34-053) – Major Renovation/Crematory

The cemetery has resubmitted an application to construct and operate a crematory in a building containing a chapel and columbarium. Construction and equipment costs projected originally total \$2,249,825 and include building, utilities, niches, crematory and furnishings. The resubmitted application adjusted projected total is \$1,996,432 and seeks approval to operate only one retort. Based on projected revenues the payback of total construction costs would occur in the fifteenth year of operation with a 2% rate of return. No PM loan requested. Motion made, seconded, and unanimously carried approving this major renovation, crematory and columbarium.

16-03-C-25 Indian Mound Cemetery (Cayuga – 06-009) – Major Renovation

This cemetery is currently at capacity with 11 acres developed and sold. The cemetery has developed an extension on the cemetery property located ¼ mile away from the existing cemetery. It has contracted with a company to design a 4.24 acre section that will provide an additional 1162 graves. The cemetery is requesting approval of this project which would include development of .98 acres and 562 graves. The alteration is estimated to cost \$60,000. This

addition will provide an additional \$337,200 in revenues. Motion made, seconded, and unanimously carried approving this major renovation.

Public Comments: Mr. Fleming reported that there is a debriefing today on Whispering Maples and thanks the Division for working with the Towns and making sure the State inspectors could be present when the third party structural engineer came in to review the property.

Motion to go into executive session made, seconded and unanimously carried.

Motion to exit executive session made, seconded and unanimously carried.

Motion to adjourn made, seconded and unanimously carried.