

APPROVED

Cemetery Board Minutes

**September 15, 2016
One Commerce Plaza
99 Washington Avenue, Albany, NY**

BOARD MEMBERS PRESENT:

Matthew Tebo, Department of State
Christopher Wiles, Office of Attorney General

Paul Ambrose, Department of Health

OTHER ATTENDEES:

Lewis A. Polishook, Division of Cemeteries
Chester Butkiewicz, Division of Cemeteries
Leonard Breen, Division of Cemeteries
Brendon Stanton, Division of Cemeteries

Antonio Milillo, Department of State, Counsel
Monee McAdoo, Division of Cemeteries
Michael Seelman, Division of Cemeteries

GUESTS:

David Fleming, Featherstonhaugh et al.-NYSAC
Bruce Geiger, Pinelawn Cemetery
Richard Moylan, Green-Wood Cemetery

Dannielle Melendez, NYSFDA
Raymond Planell, Kensico Cemetery
Richard Barnes, Bethlehem Cemetery

16-09-A-63 Minutes of Previous Meetings

Motion made, seconded and unanimously adopted approving the minutes of the August 10, 2016 meeting as amended.

16-09-B-64 Legislation and Regulation

Pending Legislation

Nothing to report.

16-09-C-65 Division's Report

Mr. Polishook reported that the CANA cremation course is October 20, 2016 and NYSAC's Oneonta Regional meeting is to be held on October 19, 2016.

Mr. Polishook reported that the pet cremated remains bill has not yet been signed by the Governor.

Mr. Polishook reported that the DOS website now has available the application for use of Net Appreciation of Perpetual Care Funds.

16-09-D-66 Vandalism Report

Mr. Butkiewicz summarized the August 2016 Vandalism Report.

The Board approved the following application(s):

1. Cato Union Hill Cemetery (D)	\$17,175.85	Cayuga	06-002
2. Coventry Union Cemetery (V)	\$25,616.07	Chenango	09-006
3. Smithville Flats Cemetery (D)	\$ 9,714.00	Chenango	09-030
4. Valley View Cemetery (D)	\$20,334.39	Chenango	09-032
5. Town of Turin (Houseville Cem) (A)	\$11,400.00	Lewis	25-012
6. Walnut Grove Cemetery (D)	\$17,910.09	Madison	27-033
7. Maplewood Cemetery (V)	\$ 9,574.00	Monroe	28-018
8. Hartwick Cemetery (V)	\$ 1,995.95	Otsego	39-013
9. Hailesboro Cemetery (D)	\$16,237.88	St. Lawrence	45-025
10. Kings Cemetery (D)	\$ 8,415.29	Tompkins	55-008

16-09-E-67 Kensico Cemetery (Westchester – 60-010) – Major Alteration

The cemetery proposes to test boring activity to be conducted on the cemetery’s property on behalf of the NYC Department of Environmental Protection (NYC DEP). The testing would involve a 560 ft. deep angle boring that would reach a vertical depth of 485 ft. The boring would consist of a 15 week or shorter construction stage, followed by a monitoring stage of 10 years. A licensing fee of \$15,000 would be paid to the Cemetery by the firm Hazen and Sawyer/Camp Dresser & McKee and the project would be fully funded by the NYC DEP. Motion made, seconded and unanimously carried approving the major alteration.

16-09-F-68 Forest Lawn Cemetery (Erie – 15-027) – Major Renovation

The Buffalo Sewer Authority received a grant to begin major clean-up of the Scajaquada Creek. The creek is a toxic site and runs through Cheektowaga and the city of Buffalo. The Buffalo Sewer Authority proposes to begin the clean-up process at the point where the creek runs through the Forest Lawn Cemetery. The work will not impact any burial site or land mapped for interments at the cemetery. Motion made, seconded and unanimously carried approving the major renovation.

16-09-G-69 Bethlehem Cemetery (Albany – 01-004) – Columbarium

The cemetery is requesting approval to install two 9 niche columbarium. The units are an addition to the four existing 9 niche columbarium units installed in a designated area at the cemetery. The total projected cost of the project is \$13,000 to be funded by the cemetery’s general fund. Mr. Richard Barnes, cemetery trustee, was present at the board meeting and spoke on the cemetery’s behalf. Motion made, seconded and unanimously carried approving the columbarium installation.

Public Comments:

Mr. Fleming thanks everyone for working with NYSAC on the forms for Appropriation of a Percentage of Perpetual Care Fund Net Appreciation.

Motion to go into executive session made, seconded and unanimously carried.

Motion to exit executive session made, seconded and unanimously carried.

Motion to adjourn made, seconded and unanimously carried.

The next Cemetery Board (*Special*) meeting is to be held on September 27, 2016 at 1:30 PM, One Commerce Plaza, 99 Washington Ave., Albany, NY 12231.

The next monthly Cemetery Board meeting is to be held on October 13, 2016 at 10:30 AM, One Commerce Plaza, 99 Washington Ave., Albany, NY 12231.