

**NYS Department of State  
Division of Communities and Waterfronts  
Long-Term Community Recovery Strategy Grants  
Request for Applications #11-CSTL-10**

**Questions & Answers**

*The responses to questions included herein are the official responses by the State to questions submitted by potential applicants and are hereby incorporated into RFA # 11-CSTL-10 issued on November 28, 2011. In the event of any conflict between the RFA and these responses, the requirements or information contained in these responses will prevail.*

*Q1: Three corrections to the Tioga County listing are needed – removal of the Village of Waverly, and addition of the Town of Nichols and the Town of Candor.*

*A1: The list of eligible municipalities is contained in section 2.30 of the Request for Applications (RFA) available from the Department of State website at <http://www.dos.ny.gov/communityprojects/funding.html>. Any expansions to this list based on additional FEMA assessments will be posted on the webpage. The Town of Nichols and the Town of Candor were added to the list on December 6, 2011.*

*Q2: We are writing to request that you add the Town of Middletown in Delaware County to the list of municipalities*

*A2: The list of eligible municipalities is contained in section 2.30 of the Request for Applications (RFA) available from the Department of State website at <http://www.dos.ny.gov/communityprojects/funding.html>. Any expansions to this list based on additional FEMA assessments will be posted on the webpage. The Town of Middletown was added to the list on December 19, 2011.*

*Q3: Is it correct that there are no eligible communities listed for Ulster County?*

*A3: Eligible communities are those identified by the Federal Emergency Management Agency (FEMA) as most impacted by tropical storms Irene and/or Lee and most likely to benefit from LTCR assistance. FEMA did not identify any communities in Ulster County as meeting their criteria.*

*Q4: Do Fire Districts qualify to apply?*

*A4: Applications may be submitted by: (a) a city, town or village, (b) a county, city, town or village on behalf of a city, town or village, or (c) a not-for-profit organization on behalf of a city,*

*town or village included in the list posted on the Department of State website at <http://www.dos.ny.gov/communityprojects/funding.html>. Fire Districts and other government entities which are not a city, town, village, county or not-for-profit organization do not qualify to apply.*

*Q5: Can there be retroactive claims submitted?*

*A5: Contracts for approved activities will be awarded for a term of 12 months beginning no earlier than October 1, 2011 and ending no later than March 1, 2013. Once a contract is executed, payment may be claimed for eligible activities conducted as far back as the contract start date, i.e. as early as October 1, 2011. Therefore, a community which has started work prior to the execution of a contract may submit retroactive claims for activities started as far back as October 1, 2011.*

*Q6: It appears this program is for recovery strategies and not for actual construction, is that accurate?*

*A6: The LTCR program is intended to fund activities related to the development of long-term community recovery strategies, including:*

- a) Surveys, assessments, and other research-oriented activities related to the LTCR Strategy;*
- b) Writing, illustrating, and producing the LTCR Strategy;*
- c) Holding and facilitating community forums and other meetings;*
- d) Grant administration (no more than fifteen percent of the amount of the grant);*
- e) Coordinating with other governmental entities; or*
- f) Other actions needed to complete the recovery strategy.*

*Actual construction is not eligible for reimbursement under this program.*

*Q7: If a community or County is currently working with FEMA to prepare a LTCR Plan will they still be eligible to apply for the State grant funding?*

*A7: While this program will not reimburse for expenses already reimbursed by FEMA, a community or county currently working with FEMA to prepare a LTCR Plan is eligible to apply for State grant funding for eligible activities which supplement and/or complement FEMA assistance, such as a dedicated staff person to work with the FEMA team.*