



**Division of Corporations,
State Records and
Uniform Commercial Code**

New York State
**Department of State
DIVISION OF CORPORATIONS,
STATE RECORDS AND
UNIFORM COMMERCIAL CODE**
One Commerce Plaza
99 Washington Ave.
Albany, NY 12231-0001
www.dos.ny.gov

Request for Extension of Reservation of Name

PLEASE TYPE OR PRINT

Under §303 of the Business Corporation Law

APPLICANT'S NAME AND ADDRESS

NAME RESERVED

X _____

*Signature of applicant, applicant's attorney or agent
(If attorney or agent, so specify)*

Typed/printed name of signer

INSTRUCTIONS:

1. The applicant must be the same applicant as stated in the Application for Reservation of Name.
2. The name reserved must be stated exactly as in the original Application for Reservation of Name, including spacing and punctuation.
3. Attach the original Certificate of Reservation or, if a Request for Extension of Reservation of Name was filed, the new Certificate of Reservation to this request.
4. This Request for Extension of Reservation of Name must be filed by the Department of State before the expiration of the current reservation.
5. Upon the filing of this Request for Extension of Reservation of Name, the name will be reserved for an additional 60 days and a new Certificate of Reservation will be issued.
6. A \$20 filing fee payable to the Department of State must accompany this Request for Extension of Reservation of Name.
7. The new Certificate of Reservation must be returned with and attached to the Certificate of Incorporation, Application for Authority, Certificate of Amendment, Request for Extension of Reservation of Name or Request for Cancellation of Reservation of Name.