



Building Standards and Codes

New York State
Department of State
Division of Building Standards and Codes
One Commerce Plaza
99 Washington Avenue, Suite 1160
Albany, NY 12231-0001
(518) 474-4073
Fax: (518) 486-4487
www.dos.ny.gov

Application for Plan Approval of a Factory Manufactured Building (Modular)

MANUFACTURER: _____ Manufacturer No: **M** _____

Address: _____ Phone: _____

Contact Person: _____ Email: _____

QUALITY CONTROL MANUAL PREPARED BY: _____

Address: _____ Phone: _____

Contact Person: _____ Email: _____

QUALITY ASSURANCE AGENCY: _____

Address: _____ Phone: _____

Contact Person: _____ Email: _____

FACTORY MANUFACTURED BUILDING IDENTIFICATIONS

Model: _____ Project Address: _____

Occupancy Class: _____ Project County: _____

Application pertains to: (check one)

- New Individual Model
- New System of Models
- Modification of an Approved Model or System: **M** _____ (provide prior approval number)
- Renewal of an Approved Model or System: **M** _____ (provide prior approval number)

FILING DOCUMENTATION AND FEES

Provide 1 set of necessary drawings, specifications, calculations and QA Manual as a hard copy and pdf files on a CD-Rom. Please provide a non-refundable filing fee of \$50.00. A plan checking fee in accordance with 9 NYCRR 1281.4 is required upon approval, payable to: NYSDOS, Division of Building Standards and Codes. Send payment to: NYS Dept. of State, Division of Building Standards and Codes, 99 Washington Avenue, Suite 1160, One Commerce Plaza, Albany, NY 12231.

SIGNATURES:

Registered Architect - Professional Engineer

Name: _____ License No: _____

Signature: _____

Authorized Signature of Manufacturer

Name: _____

Signature: _____

Date: _____