



# Building Standards and Codes

New York State  
Department of State  
Division of Building Standards and Codes  
One Commerce Plaza  
99 Washington Avenue, Suite 1160  
Albany, NY 12231-0001  
(518) 474-4073  
Fax: (518) 486-4487  
www.dos.ny.gov

## Insignia of Approval Order Form for Factory Manufactured Buildings (Modular)

Date: \_\_\_\_\_

Attention: Director, Building Standards and Codes  
NYS Department of State  
99 Washington Avenue - Suite 1160  
Albany, New York 12231

Manufacturer: \_\_\_\_\_

MFR. No.: **M** \_\_\_\_\_

➤ **Note: INSIGNIAS for Approved Systems of Models must be ordered in lots of not less than FIVE (5). Individual models may order single insignia or as many needed.**

Each ONE- and TWO-Family Dwelling and EACH ONE-Family in a Townhouse

- Each One Family Dwelling (Regardless of the number of modules within that One-Family Dwelling)
- Each Two-Family Dwelling (Regardless of the number of modules within that Two-Family Dwelling)
- Each One-Family Dwelling in a group of Townhouses (Regardless of the number of modules within that one Townhouse Unit)

We are requesting \_\_\_\_\_ New York labels at **\$125.00** per label to be issued under our Approval No.: **M**\_\_\_\_\_.

This approval is currently valid and expires on \_\_\_\_\_. Occupancy type will be \_\_\_\_\_.

Other Unit, Model, or Component (OTHER THAN ONE- AND TWO-FAMILY DWELLINGS)

- Each Dwelling Unit in a multiple dwelling (Regardless of the number of modules in that one Dwelling Unit)
- Each Sleeping Room in a multiple dwelling (Regardless of the number of modules in that one Sleeping Room)
- Each Component (Module) that does not fit into a description above.

We are requesting \_\_\_\_\_ New York labels at **\$37.50** per label to be issued under our Approval No.: **M**\_\_\_\_\_.

This approval is currently valid and expires on \_\_\_\_\_. Occupancy type will be \_\_\_\_\_.

Please send *INSIGNIAS* to:

\_\_\_\_\_  
Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Enclosed is our check number \_\_\_\_\_ in the amount of \$ \_\_\_\_\_

made payable to "NYS DOS, Division of Building Standards and Codes" dated \_\_\_\_\_

**X** \_\_\_\_\_  
(Signature of Authorized Representative)

\_\_\_\_\_  
(Type or Print Name of Authorized Representative)