



New York State Department of State  
**Division of Building Standards and Codes**  
 99 Washington Avenue, Suite 1160  
 Albany, NY 12231  
 Ph:(518)-474-4073 FAX:(518)-486-4487  
 www.dos.ny.us

Print Form

19 NYCRR PART 1204  
 UNIFORM CODE: ADMINISTRATION AND ENFORCEMENT BY STATE AGENCIES  
**STATE AGENCY ANNUAL REPORT**  
 Uniform Code Administration and Enforcement

**GENERAL INFORMATION**

Name of State Agency: Central New York Regional Transportation Authority

Mailing Address 200 Cortland Avenue, Syracuse, New York 13205

This Report is being submitted by:

Entire Agency  Campus, Region or Division on behalf of the agency's primary code coordinator

If the form is being completed for anything other than the entire agency, please describe the Campus, Region or Division (be specific):

\_\_\_\_\_

If form is being completed for anything other than the entire agency, has/will form be submitted to Central Agency:

Name of Primary Agency Code Coordinator: David R. Ryan

Title of Primary Agency Code Coordinator: Director of Facilities

Code Official NYDOS Certification #: \_\_\_\_\_

Phone Number: 315-442-3325 E-mail Address: dryan@centro.org

**NUMBER OF BUILDINGS WITHIN CUSTODY OF THIS AGENCY**

1. Total number of buildings within the custody of this State Agency for reporting year 2013:

2. Total number of buildings within the custody of this State Agency for reporting year 2012:

**ADDITIONAL INFORMATION/COMMENTS**

Syracuse Garage  
 Regional Transportation Center  
 Auburn  
 Oswego  
 Utica Garage  
 Rome Garage  
 George St. Terminal (Rome)  
 Syracuse Hub  
 Utica Hub





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State Agency: \_\_\_\_\_

4. List all fire safety inspections conducted within buildings or structures in the custody of the State Agency preparing this Report during the calendar year covered by this Report

Check here if this list is included or continued on attached sheet[s]

Date of Inspection	Building or Structure Inspected
	Syracuse facility aka Warren Frank Center for Public Transportation
	200 Cortland Avenue, Syracuse, New York 13205
October 2011	Sprinkler System Inspections (5 year interval) Internal Pipe Exam
December 2013	Quarterly sprinkler system inspection-performed by Davis-Ulmer
September 2013	Quarterly sprinkler system inspection-performed by Davis-Ulmer
June 2013	Quarterly sprinkler system inspection-performed by Davis-Ulmer
March 2013	Quarterly sprinkler system inspection-performed by Davis-Ulmer
	Fire Alarm Systems
April 2013	Annual inspection performed by Siemens
	Fire Extinguishers
September 2013	Annual inspection performed by Centro's Building Maintenance Dept.
May 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
April 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
March 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
February 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
January 2013	Monthly inspection performed by Centro's Building Maintenance Dept.



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Check here if this list is included or continued on attached sheet[s]

Table with 2 columns: Date of Inspection, Building or Structure Inspected. Rows include dates from October 2011 to January 2013 and descriptions of fire safety inspections such as Sprinkler System Inspections, Fire Alarm Systems, and Fire Extinguishers.



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Table with 2 columns: Date of Inspection, Building or Structure Inspected. Rows include inspections for Auburn facility (Sprinkler System, Fire Alarm Systems, Fire Extinguishers) and various dates from 2011 to 2013.



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<u>Date of Inspection</u>	<u>Building or Structure Inspected</u>
	Oswego facility
	512 E. Seneca Street, Oswego, New York 13126
October 2011	Sprinkler System Inspections (5 year interval) Internal Pipe Exam
December 2013	Quarterly sprinkler system inspection-performed by Davis-Ulmer
September 2013	Quarterly sprinkler system inspection-performed by Davis-Ulmer
June 2013	Quarterly sprinkler system inspection-performed by Davis-Ulmer
March 2013	Quarterly sprinkler system inspection-performed by Davis-Ulmer
	Fire Alarm Systems
April 2013	Annual inspection performed by Siemens
	Fire Extinguishers
September 2013	Annual inspection performed by Centro's Building Maintenance Dept.
May 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
April 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
March 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
February 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
January 2013	Monthly inspection performed by Centro's Building Maintenance Dept.



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Date of Inspection	Building or Structure Inspected
	Utica facility
	185 Leland Avenue, Utica, New York 13502
October 2011	Sprinkler System Inspections (5 year interval) Internal Pipe Exam
December 2013	Quarterly sprinkler system inspection-performed by Davis-Ulmer
September 2013	Quarterly sprinkler system inspection-performed by Davis-Ulmer
June 2013	Quarterly sprinkler system inspection-performed by Davis-Ulmer
March 2013	Quarterly sprinkler system inspection-performed by Davis-Ulmer
	Fire Alarm Systems
April 2013	Annual inspection performed by Siemens
	Fire Extinguishers
September 2013	Annual inspection performed by Centro's Building Maintenance Dept.
May 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
April 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
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Table with 2 columns: Date of Inspection, Building or Structure Inspected. Contains entries for Utica-Hub, 15 Elizabeth Street, Utica, New York 13501, with various inspection dates from April to September 2013.



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Date of Inspection	Building or Structure Inspected
	Rome facility
	136 Race Street, Rome, New York 13440
October 2011	Sprinkler System Inspections (5 year interval) Internal Pipe Exam
December 2013	Quarterly sprinkler system inspection-performed by Davis-Ulmer
September 2013	Quarterly sprinkler system inspection-performed by Davis-Ulmer
June 2013	Quarterly sprinkler system inspection-performed by Davis-Ulmer
April 2013	Quarterly sprinkler system inspection-performed by Davis-Ulmer
	Fire Alarm Systems
April 2013	Annual inspection performed by Siemens
	Fire Extinguishers
September 2013	Annual inspection performed by Centro's Building Maintenance Dept.
May 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
April 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
March 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
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Date of Inspection	Building or Structure Inspected
	Rome - George Street Terminal
	225 West Liberty Street, Rome, New York 13440
	Sprinkler System is maintained by the City of Rome
	Fire Alarm Systems
April 2013	Annual inspection performed by Siemens
	Fire Extinguishers
September 2013	Annual inspection performed by Centro's Building Maintenance Dept.
May 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
April 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
March 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
February 2013	Monthly inspection performed by Centro's Building Maintenance Dept.
January 2013	Monthly inspection performed by Centro's Building Maintenance Dept.



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Table with 2 columns: Date of Inspection, Building or Structure Inspected. Includes entries for Centro-Hub, Fire Alarm Systems, and Fire Extinguishers with various inspection dates and descriptions.









**STATE AGENCY ANNUAL REPORT**

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Each State Agency that has not been granted an exemption under 19 NYCRR Section 1204.15 is required to prepare an annual report that includes the following information:

- (1) the name and address of the State Agency, the name and address of the State Agency's code coordinator, and the name(s) and address(es) of the State Agency's code compliance manager(s), if any;
- (2) a list of all construction permits, code compliance certificates, and temporary approvals for occupancy which were issued or received during the preceding year along with an indication of which permits, certificates and temporary approvals were still valid on the preceding December 31st;
- (3) a list of all fire safety inspections conducted within buildings or structures in the custody of the State Agency;
- (4) a list of all code violations within the State Agency's buildings or structures which were not corrected within 60 days of their discovery;
- (5) a statement of the current status of the violations noted in paragraph (4) and a plan to correct any such violations still uncorrected;
- (6) a list of all code related complaints and their disposition;
- (7) any changes in the list of the buildings or portions of buildings which the State Agency occupies, uses, maintains, or operates *and* which are within its custody; and
- (8) any changes in the list of the buildings or portions of buildings which the State Agency occupies, uses, maintains, or operates and which are (i) within the custody of another State Agency or (ii) subject to code enforcement by the authority responsible for enforcement in the particular municipality where the building is located.

The report must be completed by February 1 of each year, and must include the information pertaining to the preceding calendar year. Each State Agency must notify the Department of State of the Agency's completion of its annual report within 30 days after completion.

This form is provided as a courtesy of the Secretary of State of the State of New York, to assist State Agencies in fulfilling their Annual Report requirements pursuant to 19 NYCRR Part 1204. Use of this form is optional, but may be used to satisfy their Annual Report obligation. State Agencies may instead use other forms, where acceptable to the Secretary of State, to fulfill their Annual Report obligations.