

PROPOSED AMENDMENTS TO THE CSBG STATE PLAN

The following text is a compilation of the full text of those portions of the CSBG Plan proposed for amendment. Only those sections featuring amended language are provided below. The amended portion of each section is highlighted in yellow, below, for the convenience of the reviewer. A copy of the full CSBG Plan with the proposed amendments included is also available on the New York State Department of State, Division of Community Services webpage.

Community Services Block Grant (CSBG) Model State Plan

1.1d. Authorized official of the lead agency [Narrative, 2500 Characters]

Instructional note: The authorized official could be the director, secretary, commissioner etc. as assigned in the designation letter (attached under item 1.3). The authorized official is the person indicated as authorized representative on the SF-424M.

Rossana Rosado, Secretary of State, New York State Department of State

3.4b. Performance Management Adjustment: How has the State adjusted State Plan development procedures under this State Plan, as compared to past plans, in order 1) to encourage eligible entity participation and 2) to ensure the State Plan reflects input from eligible entities? Any adjustment should be based on the State's analysis of past performance in these areas, and should consider feedback from eligible entities, OCS, and other sources, such as the public hearing. If the State is not making any adjustments, provide further detail.

[The State prepared the FFY 2017 draft State Plan update with the input from: DOS staff on June 2, 2016; the community action network as part of a special presentation for eligible entities a New York State Community Action Association (NYSCAA) conference on June 16, 2016; a 30-day comment period from July 13-August 12, 2016; input from the CSBG Advisory Council on August 2, 2016; and a public hearing on August 8, 2016. Eligible Entities were informed of opportunities to provide comment through emails, newsletters, and during on-site monitoring.]

3.5. Eligible Entity Overall Satisfaction: Provide the State's target for eligible entity Overall Satisfaction during the performance period: [70%]

4.1. Public Inspection: Describe how the State made this State Plan, or revision(s) to the State Plan, available for public inspection, as required under Section 676(e)(2) of the Act.

[The following forms of public inspection were used for the 2017 amendment to the State Plan: DOS staff on June 2, 2016; the community action network as part of a special presentation for eligible entities a New York State Community Action Association (NYSCAA) conference on June 16, 2016; a 30-day comment period from July 13-August 12, 2016; input from the CSBG Advisory Council on August 2, 2016; and a public hearing on August 8, 2016. Eligible Entities were informed of opportunities to provide comment through emails, newsletters, and during on-site monitoring.]

4.2. Public Notice/Hearing: Describe how the State ensured there was sufficient time and statewide distribution of notice of the public hearing(s) to allow the public to comment on the State Plan, as required under 676(a)(2)(B) of the CSBG Act.

[A presentation was given to eligible entities on June 16, 2016; a notice was placed in the State Register to request comments between July 13- August 12, 2016; and on August 8, 2016, a public hearing was held at the DOS offices in Albany, Buffalo, and New York City to review and solicit comment from the public with regard to the 2017 amendment to the State Plan.]

4.3. Public and Legislative Hearings: Specify the date(s) and location(s) of the public and legislative hearing(s) held by the designated lead agency for this State Plan, as required under Section 676(a)(2)(B) and Section 676(a)(3) of the Act. (If the State has not held a public hearing in the prior fiscal year and/or a legislative hearing in the last three years, provide further detail).

Date	Location	Type of Hearing [Select an option]
<p>June 6, 2015</p> <p>August 8, 2016 for the 2017 amendment</p>	<p>Hearing Room C Legislative Office Building, Albany</p> <p>99 Washington Ave. Albany with teleconference to 65 Court Street Buffalo and 123 William Street, NYC</p>	<p><input checked="" type="checkbox"/> Combined</p> <p><input checked="" type="checkbox"/> Public</p> <p><input type="checkbox"/> Legislative</p> <p><input type="checkbox"/> Combined</p>
<p>ADD a ROW function Note: rows will be able to be added for each additional hearing</p>		

4.4. Attach supporting documentation or a hyperlink for the public and legislative hearings. [Attach a document or provide a hyperlink.]

See Attachment 3: Response to Section 4.4 – Supporting Documentation for the Public and Legislative Hearings

- State Register – Link**

[https://govt.westlaw.com/nyreg/Document/leaefc512099411e58942871983e4c1e2?contextData=\(sc.Search\)&rank=8&originationContext=Search+Result&navigationPath=Search%2f3%2fsearch%2fresults%2fnavigation%2fi0ad70f760000014ee4a0a3d44714f78b%3fstartIndex%3d1%26Nav%3dSTATeregister_PUBLICVIEW%26contextData%3d\(sc.Default\)&list=STATeregister_PUBLICVIEW&transitionType=SearchItem&listSource=Search&viewType=FullText&querytext=CSBG&Method=WIN](https://govt.westlaw.com/nyreg/Document/leaefc512099411e58942871983e4c1e2?contextData=(sc.Search)&rank=8&originationContext=Search+Result&navigationPath=Search%2f3%2fsearch%2fresults%2fnavigation%2fi0ad70f760000014ee4a0a3d44714f78b%3fstartIndex%3d1%26Nav%3dSTATeregister_PUBLICVIEW%26contextData%3d(sc.Default)&list=STATeregister_PUBLICVIEW&transitionType=SearchItem&listSource=Search&viewType=FullText&querytext=CSBG&Method=WIN)

For the 2017 amendment (TO BE ADDED, REGISTER NOTICE PUBLISHED 7/13/16)

- Email communication with CSBG funded entities**

See Attachment 3: Response to Section 4.4 – Supporting Documentation for the Public and Legislative Hearings

- Public Hearing Reply Form – Link**

http://www.dos.ny.gov/dcs/pdfs/NYS_CSBG_Legislative_Public_Hearing_Notice-5-14-15.pdf

For the 2017 amendment (TO BE ADDED, REGISTER NOTICE PUBLISHED 7/13/16)

- **Transcript Hearing – Link**
http://nystateassembly.granicus.com/DocumentViewer.php?file=nystateassembly_59b5d7d9290decaa3e0a91b78e8c8686.pdf&view=1
For the 2017 amendment (A recording of the hearing will be available at the DOS offices)
- **Written testimony**
See Attachment 3: Response to Section 4.4 – Supporting Documentation for the Public and Legislative Hearings
[For the 2017 amendment, attachment 3 will be updated based on comments from the public hearing held on August 8, 2016.]

5.1. CSBG Eligible Entities: In the table below, list each eligible entity in the State, and indicate public or private, the type(s) of entity, and the geographical area served by the entity. (This table should include every CSBG Eligible Entity to which the State plans to allocate 90 percent funds, as indicated in the table in item 7.2. Do not include entities that only receive remainder/discretionary funds from the State or tribes/tribal organizations that receive direct funding from OCS under Section 677 of the CSBG Act.)

CSBG Eligible Entity	Public or Nonprofit	Type of Entity	Geographical Area Served by county (Provide all counties)	Brief Description of "Other"
Albany County Opportunities, Inc.	Nonprofit	CAA	Albany County	
Allegany County Community Opportunities and Rural Development, Inc.	Nonprofit	CAA	Allegany County	
Opportunities for Broome, Inc.	Nonprofit	CAA	Broome County	
Cattaraugus Community Action, Inc.	Nonprofit	CAA	Cattaraugus County	
Cayuga/Seneca Community Action Agency, Inc.	Nonprofit	CAA	Cayuga and Seneca Counties	
Chautauqua Opportunities, Inc.	Nonprofit	CAA	Chautauqua County	
Economic Opportunity Program, Inc. of Chemung County	Nonprofit	CAA	Chemung and Schuyler Counties	
Opportunities for Chenango, Inc.	Nonprofit	CAA	Chenango County	
Joint Council for Economic Opportunity of Clinton and Franklin Counties, Inc.	Nonprofit	CAA	Clinton and Franklin Counties	
Columbia Opportunities, Inc.	Nonprofit	CAA	Columbia County	
Cortland County Community Action Program, Inc.	Nonprofit	CAA	Cortland County	
Delaware Opportunities, Inc.	Nonprofit	CAA	Delaware County	
Community Action Partnership for Dutchess County, Inc.	Nonprofit	CAA	Dutchess County	
Community Action Organization of Erie County, Inc.	Nonprofit	CAA	Erie County	
Adirondack Community Action Programs, Inc.	Nonprofit	CAA	Essex County	
Fulmont Community Action Agency, Inc.	Nonprofit	CAA	Fulton and Montgomery Counties	
Community Action of Greene County, Inc.	Nonprofit	CAA	Greene County	
Community Action Planning Council of Jefferson County, Inc.	Nonprofit	CAA	Jefferson County	
Lewis County Opportunities, Inc.	Nonprofit	CAA	Lewis County	
Livingston County Board of Supervisors (Community Initiatives Council)	Public	Local Government Agency	Livingston County	

Community Action Program for Madison County, Inc.	Nonprofit	CAA	Madison County	
Action for a Better Community, Inc.	Nonprofit	CAA	Monroe and Ontario Counties	
Economic Opportunity Commission of Nassau County, Inc.	Nonprofit	CAA	Nassau County	
Niagara Community Action Program, Inc.	Nonprofit	CAA	Niagara County	
New York City Department of Youth and Community Development	Public	Local Government Agency	New York City	
Mohawk Valley Community Action Agency, Inc.	Nonprofit	CAA	Oneida and Herkimer Counties	
People's Equal Action and Community Effort, Inc.	Nonprofit	CAA	Onondaga County	
Regional Economic Community Action Program, Inc.	Nonprofit	CAA	Orange County (including City of Newburgh)	
Community Action of Orleans and Genesee, Inc.	Nonprofit	CAA	Orleans and Genesee Counties	
Oswego County Opportunities, Inc.	Nonprofit	CAA	Oswego County	
Opportunities for Otsego, Inc.	Nonprofit	CAA	Otsego County	
Commission on Economic Opportunity for the Greater Capital Region, Inc.	Nonprofit	CAA	Rensselaer County	
PathStone Corporation	Nonprofit	Migrant or Seasonal Farmworker Organization	Statewide	
Saratoga County Economic Opportunity Council, Inc.	Nonprofit	CAA	Saratoga County	
Schenectady Community Action Program, Inc.	Nonprofit	CAA	Schenectady County	
Schoharie County Community Action Program, Inc.	Nonprofit	CAA	Schoharie County	
Pro Action of Steuben and Yates, Inc.	Nonprofit	CAA	Steuben and Yates Counties	
St. Lawrence County Community Development Program, Inc.	Nonprofit	CAA	St. Lawrence County	
Economic Opportunity Council of Suffolk, Inc.	Nonprofit	CAA	Suffolk County	
Community Action Commission to Help the Economy, Inc.	Nonprofit	CAA	Sullivan County	
Tioga Opportunities, Inc.	Nonprofit	CAA	Tioga County	
Tompkins Community Action, Inc.	Nonprofit	CAA	Tompkins County	
Ulster County Community Action Committee, Inc.	Nonprofit	CAA	Ulster County	
Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc.	Nonprofit	CAA	Warren and Hamilton Counties	
Washington County Economic Opportunity Council, Inc.	Nonprofit	CAA	Washington County	
Wayne County Action Program, Inc.	Nonprofit	CAA	Wayne County	
Westchester Community Opportunity Program, Inc.	Nonprofit	CAA	Westchester, Putnam and Rockland Counties	
Wyoming County Community Action, Inc.	Nonprofit	CAA	Wyoming County	
Yonkers Community Action Program, Inc.	Nonprofit	CAA	Yonkers (City of)	

5.3. Changes to Eligible Entities List: Has the list of eligible entities under item 5.1 changed since the State's last State Plan submission? If yes, briefly describe the changes. Yes No
[If yes is selected – Narrative, 2500 characters]

[For the 2017 amendment, there was no change to the list of eligible entities aside from an official name change for the entity serving Dutchess County. In all other respects, the list of eligible entities remains the same including federal ID numbers.]

6.6. Performance Target: What percentage of eligible entities in the State does the State expect will meet all the State-adopted organizational standards in the next year? **[80%]**

7.2. Planned Allocation: Specify the planned allocation of 90 percent funds to eligible entities, as described under Section 675C(a) of the CSBG Act. The estimated allocations may be in dollars or percentages. For each eligible entity receiving funds, provide the Funding Amount in either dollars (columns 2 and 4) or percentage (columns 3 and 5) for the fiscal years covered by this plan.

Planned CSBG 90 Percent Funds				
CSBG Eligible Entity	Year One		Year Two	
	Funding Amount \$	Funding Amount %	Funding Amount \$	Funding Amount %
Will be auto-populated from Section 5, Table 5.1, Column 1	Enter either the dollar amount or percentage for each eligible entity for the first year that this plan covers		Enter either the dollar amount or percentage for each eligible entity for the second year that this plan covers (If this is a one-year plan, these columns can be left blank)	
Total	Totals will be auto-populated		Totals will be auto-populated	

Planned CSBG 90 Percent Funds				
CSBG Eligible Entity	Year One		Year Two	
	Funding Amount \$	Funding Amount %	Funding Amount \$	Funding Amount %
Albany County Opportunities, Inc.	255,310	0.459231	255,310	0.459231
Allegany County Community Opportunities and Rural Development, Inc.	229,440	0.412699	229,440	0.412699
Opportunities for Broome, Inc.	345,543	0.621539	345,543	0.621539
Cattaraugus Community Action, Inc.	234,101	0.421083	234,101	0.421083
Cayuga/Seneca Community Action Agency, Inc.	406,180	0.730606	406,180	0.730606
Chautauqua Opportunities, Inc.	234,101	0.421083	234,101	0.421083

Economic Opportunity Program, Inc. of Chemung County	406,180	0.730606	406,180	0.730606
Opportunities for Chenango, Inc.	234,101	0.421083	234,101	0.421083
Joint Council for Economic Opportunity of Clinton and Franklin Counties, Inc.	505328	0.908945	505328	0.908945
Columbia Opportunities, Inc.	234,101	0.421083	234,101	0.421083
Cortland County Community Action Program, Inc.	234,101	0.421083	234,101	0.421083
Delaware Opportunities, Inc.	234,101	0.421083	234,101	0.421083
Community Action Partnership for Dutchess County, Inc.	446,408	0.802966	446,408	0.802966
Community Action Organization of Erie County, Inc.	2,028,260	3.648283	2,028,260	3.648283
Adirondack Community Action Programs, Inc.	234,101	0.421083	234,101	0.421083
Fulmont Community Action Agency, Inc.	352,005	0.633160	352,005	0.633160
Community Action of Greene County, Inc.	234,101	0.421083	234,101	0.421083
Community Action Planning Council of Jefferson County, Inc.	234,101	0.421083	234,101	0.421083
Lewis County Opportunities, Inc.	234,101	0.421083	234,101	0.421083
Livingston County Board of Supervisors (Community Initiatives Council)	229,440	0.412699	229,440	0.412699
Community Action Program for Madison County, Inc.	229,440	0.412699	229,440	0.412699
Action for a Better Community, Inc.	1,722,602	3.098488	1,722,602	3.098488
Economic Opportunity Commission of Nassau County, Inc.	2,277,765	4.097073	2,277,765	4.097073

Niagara Community Action Program, Inc.	340,237	0.611992	340,237	0.611992
New York City Department of Youth and Community Development	32,667,714	58.760229	32,667,714	58.760229
Mohawk Valley Community Action Agency, Inc.	640,281	1.151688	640,281	1.151688
People's Equal Action and Community Effort, Inc.	1,518,681	2.731687	1,518,681	2.731687
Regional Economic Community Action Program, Inc.	537,196	0.966267	537,196	0.966267
Community Action of Orleans and Genesee, Inc.	406,180	0.730606	406,180	0.730606
Oswego County Opportunities, Inc.	229,440	0.412699	229,440	0.412699
Opportunities for Otsego, Inc.	234,101	0.421083	234,101	0.421083
Commission on Economic Opportunity for the Greater Capital Region, Inc.	234,101	0.421083	234,101	0.421083
PathStone Corporation	345,597	0.621632	345,597	0.621632
Saratoga County Economic Opportunity Council, Inc.	234,101	0.421083	234,101	0.421083
Schenectady Community Action Program, Inc.	234,101	0.421083	234,101	0.421083
Schoharie County Community Action Program, Inc.	234,101	0.421083	234,101	0.421083
Pro Action of Steuben and Yates, Inc.	406,180	0.730606	406,180	0.730606
St. Lawrence County Community Development Program, Inc.	234,101	0.421083	234,101	0.421083
Economic Opportunity Council of Suffolk, Inc.	1,274,498	2.292473	1,274,498	2.292473

Community Action Commission to Help the Economy, Inc.	234,101	0.421083	234,101	0.421083
Tioga Opportunities, Inc.	234,101	0.421083	234,101	0.421083
Tompkins Community Action, Inc.	234,101	0.421083	234,101	0.421083
Ulster County Community Action Committee, Inc.	234,101	0.421083	234,101	0.421083
Warren-Hamilton Counties Action Committee for Economic Opportunity, Inc.	352,005	0.633160	352,005	0.633160
Washington County Economic Opportunity Council, Inc.	234,101	0.421083	234,101	0.421083
Wayne County Action Program, Inc.	234,101	0.421083	234,101	0.421083
Westchester Community Opportunity Program, Inc.	1601053	2.879853	1601053	2.879853
Wyoming County Community Action, Inc.	229,440	0.412699	229,440	0.412699
Yonkers Community Action Program, Inc.	462,330	0.831604	462,330	0.831604
Total	55,594,955	100.000000	55,594,955	100.000000

7.5. Performance Management Adjustment: How is the State improving grant and/or contract administration procedures under this State Plan as compared to past plans? Any improvements should be based on analysis of past performance, and should consider feedback from eligible entities, OCS, and other sources, such as the public hearing. If the State is not making any improvements, provide further detail.

[The State underwent a LEAN contract process redesign exercise in FFY 2016 to eliminate redundancy and to allow additional time for development by each grantee prior to submission. In FFY 2017, a new three-year contract package will be issued to all eligible entities. It is anticipated that processing for these new contracts will be completed within 60 days of submission. It should be noted, however, that the issuance of payments is dependent upon the receipt and processing of a Notice of Grant Award from the federal government and that establishing the final budget for all new contracts requires receiving a final allocation from the federal government for the prior contract year. These variables impact contract and grant administration timeframes, and are beyond the control of the State.]

7.7. How many State staff positions will be funded in whole or in part with CSBG funds under this State Plan? [Insert a number between 0 – 99] **43**

7.8. How many State Full Time Equivalent (FTEs) will be funded with CSBG funds under this State Plan? [Insert a number between 0 – 99] **23**

7.9. Does the State have remainder/discretionary funds? Yes No

If yes was selected, describe how the State plans to use remainder/discretionary funds in the table below.

Use of Remainder/Discretionary Funds					
Remainder/ Discretionary Fund Uses (See 675C(b)(1) of the CSBG Act)	Year One		Year Two		Brief description of services/activities
	Planned \$	Planned %	Planned \$	Planned %	
a. Training/technical assistance to eligible entities	\$369,631	12.7% of remainder funds (0.7% of total CSBG funding received by the State)	\$369,631	12.7% of remainder funds (0.7% of total CSBG funding received by the State)	[Not Fillable] These planned services/activities will be described in State Plan Item 8.1
b. Coordination of State-operated programs and/or local programs	\$75,000	2.6% of remainder funds (0.2% of total CSBG funding received by the State)	\$75,000	2.6% of remainder funds (0.2% of total CSBG funding received by the State)	[Not Fillable] These planned services/activities will be described in State Plan Item 9.1 and 9.2
c. Statewide coordination and communication among eligible entities	\$37,500	1.3% of remainder funds (0.1% of total CSBG funding received by the State)	\$37,500	1.3% of remainder funds (0.1% of total CSBG funding received by the State)	[Not Fillable] These planned services/activities will be described in in State Plan Items 9.3 – 9.5
d. Analysis of distribution of CSBG funds to determine if targeting greatest need					[Narrative, 2500 characters] Provided through administrative funds, not discretionary funds.
e. Asset-building programs					[Narrative, 2500 characters]
f. Innovative programs/activities by CAAs or other neighborhood groups (may include fatherhood and	\$2,197,615	70% of remainder funds (3.3% of total CSBG funding	\$2,197,615	70% of remainder funds (3.3% of total CSBG funding	[REQUIRED Narrative, 2500 characters] Innovative programs include services to low-income new

7.11. Performance Management Adjustment: How is the State adjusting the use of remainder/discretionary funds under this State Plan as compared to past plans? Any adjustment should be based on the State’s analysis of past performance, and should consider feedback from eligible entities, OCS, and other sources, such as the public hearing. If the State is not making any adjustments, provide further detail.

[Comments to the draft State Plan recommend include support for funds awarded to NYSCAA for training and technical assistance and Wyoming County State-wide Angel Action Volunteer Training Program. These awards will continue in 2017. While comments also indicated that entitlement-eligible entities would prefer competitive discretionary funds to be open only to entitlement eligible entities, the Department of State believes that competitive grant opportunities open to all non-governmental eligible entities provide an important additional method for developing innovative programming supporting community-based initiatives throughout the State, and that such programs are a beneficial supplement to the annual grants provided to all entitlement-eligible entities on an entitlement basis. This year, discretionary funds will focus on low-income immigrant integration, as well as re-entry and reintegration of formerly incarcerated New Yorkers.]

8.4. Performance Management Adjustment: How is the State adjusting the training and technical assistance plan under this State Plan as compared to past plans? Any adjustment should be based on the State’s analysis of past performance, and should consider feedback from eligible entities, OCS, and other sources, such as the public hearing. If the State is not making any adjustments, provide further detail.

[The State will continue to contract with NYSCAA to provide training and technical assistance through webinars, conferences, and regional workshops. An additional allocation to NYSCAA is planned to continue to offer enhanced technical assistance for grantees requiring assistance to meet all the organizational standards.

In addition, for FFY 2017, DOS will provide staff development during bi-monthly meetings in order to ensure that all program staff within the Division of Community Services are proficient in CSBG requirements and able to offer or obtain technical assistance for their assigned grantees.]

9.9 Communication with Eligible Entities and the State Community Action Association: In the table below, describe the State’s plan for communicating with eligible entities, the State Community Action Association, and other partners under this State Plan. Include communication about annual hearings and legislative hearings, as described under Section 4, CSBG Hearing Requirements.

Communication Plan			
Topic	Expected Frequency	Format (drop down)	Brief Description of “Other”
[Narrative, 2500 characters]	Dropdown Options: <ul style="list-style-type: none"> • Daily • Weekly • Twice-Monthly • Monthly • Quarterly • Semi-Annually • Annually • Other 	Dropdown Options: <ul style="list-style-type: none"> • Newsletter • Mailing • Meetings/Presentation • Blog • Email • Website • Social Media • Other 	[Narrative, 2500 characters] If “Other” is selected in columns 2 and/or 3, describe in this column

Communication Plan			
Topic	Expected Frequency	Format (drop down)	Brief Description of "Other"
ADD a ROW function <i>Note: As many rows that are needed will be able to be added</i>			

Communication Plan			
Topic	Expected Frequency	Format (drop down)	Brief Description of "Other"
General Information on Program and Locations	Daily	Website	
Reports/Plans/Guides	Daily	Website	
Frequently Asked Questions	Daily	Website	
Program Updates	Regularly	Newsletter and Email	
Site Visits to Eligible Entities	Quarterly	Email, Reports, Mailing	
Contract Reviews	Semi-Annually	Email, Site Visit, Reports, Mailing	
State Plan and Hearings	Annual	Email, Website, Meetings, State Register	

9.11. Performance Management Adjustment: How is the State adjusting the Communication plan in this State Plan as compared to past plans? Any adjustment should be based on the State’s analysis of past performance, and should consider feedback from eligible entities, OCS, and other sources, such as the public hearing. If the State is not making any adjustments, provide further detail.

[The State will continue to distribute periodic newsletters. The State will seek to increase the frequency of the newsletter and additional guidance.]

10.2. Monitoring Policies: Provide a copy of State monitoring policies and procedures by attaching and/or providing a hyperlink. [http://www.dos.ny.gov/dcs/pdfs/Monitoring_Guide.pdf]
See Attachment 5: Response to Section 10.2 – Program and Fiscal Monitoring Process Guidelines

[For FFY 2017 an updated monitoring guide was included in Attachment 5.]

10.3. Initial Monitoring Reports: According to the State’s procedures, by how many calendar days must the State disseminate initial monitoring reports to local entities? **[Insert a number from 1 – 100]**

Note: This item is associated with State Accountability Measure 4Sa(ii) and may pre-populate the State’s annual report form.

Thirty (30) days for quarterly monitoring visit reports (may take more than 30 days if there are compliance findings or deficiencies noted) and 60 days for the triennial assessment draft report.

10.5. Quality Improvement Plans (QIPs): How many eligible entities are currently on Quality Improvement Plans?

[Total number of eligible entities on QIPS equals 2.]

Note: The QIP information is associated with State Accountability Measures 4Sc.

10.14. Performance Management Adjustment: How is the State adjusting monitoring procedures in this State Plan as compared to past plans? Any adjustment should be based on the State's analysis of past performance, and should consider feedback from eligible entities, OCS, and other sources, such as the public hearing. If this State is not making any adjustments, provide further detail.

[The State has centralized supervision of program analysts to ensure statewide consistency in the monitoring of eligible entities. DOS staff from across the state meet bi-monthly for development and to improve communication and consistency between regional staff. In addition, a monitoring template is created by the supervisor each quarter to ensure every program analyst is covering the same topics. DOS staff will be available to assist grantees with resource development, promote grantee programs and events on DOS social media, and participate in grantee functions as appropriate]

See Attachment 3: Response to Section 4.4 – Supporting Documentation for the Public and Legislative Hearings to be updated with new notices and emails



**Department
of State**

Community Services Block Grant

Program and Fiscal Monitoring Process and Guidelines

Effective Date: January 1, 2016

REVISED TO COMPLY WITH NEW STATE ACCOUNTABILITY MEASURES

One Commerce Plaza 99
Washington Avenue, Suite 1020
Albany, NY 12231
Telephone: 518-474-5741
Fax: 518-486-4663
Website: www.dos.state.ny.us

Revised January 2016

Attachment 8: Supplemental Response to Section 14.11 – CSBG Contract Work Plan **insert 2017 work plan forms**