



2018 Contract and Payments

As many of you know, Congress passed a continuing resolution that would provide flat funding at FY 2017 levels until December 8, 2017. Please remember, the 2017 final allocation included a cut of approximately 1% and although DOS covered the effect of this cut on the 2017 contract, this is a one-time event. Advance payments made on the 2018 contract will reflect the reduced allocation. Please be advised that remaining payments will be made based on either continuing resolutions or new funding information at that time. Contracts will be amended when a final allocation is known for 2018.

Who is Cindy Ferron?

You may be getting emails from Cindy Ferron. She is our new support person in the Buffalo office. Cindy will be sending out GSCRs, TRACS documents, and other email information. Please be sure to add her to your email contact list! **Please don't let her emails go to your Junk Mail or Spam file!**

2018 ACROS Tool to be Emailed to Grantees on October 2nd

We will be distributing the 2018 ACROS tool to the eligible entities that are not scheduled for a TRACS (Triennial review) in 2018. We will continue to use the same tool that was created by the Community Action Partnership to demonstrate compliance with the National Organizational Standards. As during the first 2 years of this process, please be prepared to send your binders to your assigned program analyst by January 31st. Detailed information will be sent out with the ACROS Tool.



Angel Action Downstate Meeting of the Minds - Thursday, September 28th from 9:30 AM-3:30 PM

A note from Pat Standish - I look forward to working more closely with Community Action agencies downstate in the upcoming year. We have great information to present and wonderful best practices to be shared. My goal this year is for each of us to go back with more understanding of those we have served and continue to serve. I want to send you home with a pocketful of stories, a car full of useful tools, a brain packed to the brim with new ideas and a heart overflowing with good memories. So dress comfortably, bring your ideas, your enthusiasm, be ready for a few surprises and plan to have a great time. To register please email Pat Standish pstandish@wccainc.org or call 585-943-7082

There is No Registration Fee. This Workshop is supported by NYS Dept. of State, Division of Community Services.

The training will be conducted at the Yonkers Public Library Riverfront Library, One Larkin Plaza, Yonkers, NY 10701

September 15, 2017



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Program File Review

During our quarterly site visits we ask to review program files. These can be electronic files or paper files. You may be wondering what we're looking for when we look in a file.

Primarily, we're looking for income verification that was used to determine the customer's eligibility for CSBG funded services. In addition, we're identifying which services were provided for the customer. Here are some pointers for ensuring proper documentation.

Does your file include an intake form, or other form which includes the customer's basic demographic information, such as gender, age, ethnicity/race, family size, income, and services needed? (Think of the APR client characteristics report when collecting this information from the customer.)

You may like to include a 125% of poverty guideline chart to identify the household income. Your form should also include the source of income and which documents were used to verify the income. We look for copies of pay stubs, Social Security (or other government assistance) award letters, unemployment verification, or self-attestation of lack of income.

Fulmont Site Visit

The Fulmont site visit gave DCS a great opportunity to visit with Beth Berenger and Vanessa Carey. Pictured below you can see them participating in a recent backpack giveaway program.



Pictured: Beth Berenger (Left)
and Vanessa Carey (Right)