



DEPARTMENT OF STATE  
DIVISION OF

COMMUNITY SERVICES/CSBG

Andrew M. Cuomo, Governor  
Rossana Rosado, Secretary of State

## Community Services - CSBG Update

### MESSAGE FROM MATT TEBO, INTERIM DIRECTOR FOR DCS

Good Day,



As many of you know by now, Veronica Cruz has left State service and Annette Marchese is retiring early next month. To assure stable continuity in workflow, Secretary Rosado asked that I manage day-to-day operations of the Division of Community Services until a new director is chosen.

A little about myself: I was raised on Cape Cod, the son of a barber and private-duty nurse, and received a bachelor of arts degree in Government from Skidmore College and a juris doctor from Albany Law School. I have been a member of the bar since 2003, and am currently raising

two beautiful daughters with my wife here in the Capital Region. In my “spare” time, I train for and compete in short and intermediate distance triathlons, while studying taekwondo.

From 2004-2007, I served as Assistant Counsel to the Majority Leader in the New York State Assembly. In 2007, I joined the Department of State as its Legislative Counsel and was later promoted to Director of Intergovernmental Affairs. Last year, I became the Deputy Secretary of State for Agency Transformation and External Affairs. In this new role, I oversee the streamlining of the Department’s programs, so that we may offer greater service to our customers in a more efficient manner.

I would like to reiterate that I see myself as a caretaker of the Division. Through the years, I have picked up a great deal about this program, but am still facing a significant learning curve. With the help of Annette and staff, I’m sure I will get up to speed in short order.

Finally, I’d like to express how impressed I am with the professionalism and enthusiasm of the Division’s staff — they truly believe in the mission and goals of the CSBG program. From my perspective, serving the low-income community of New York is of utmost importance and the Network of providers has done so with distinction. In addition to monitoring on behalf of the federal government, I believe it is important that we constructively engage you and aid you where appropriate. If I may be of assistance to any of you, please do not hesitate to contact me.

Best,

Matt Tebo

## Federal Funding News and 2018 Amendments

As you already know, the CSBG Program was funded at the same level as FFY 2017. Please be aware that this allocation includes funds retained at the federal level for administration, discretionary projects, training and technical assistance grants (NASCS, RPIC, CAP, CAPLAW, etc.) as well as the award to states.

If you recall, OCS implemented a 1% cut in FFY 2017, which DOS absorbed rather than passing on to the grantees. Since we know CSBG will be flat funded for 2018, we presume HHS will retain the 1% as they did in 2017. It was decided to move forward with the 2018 amendments using 90% of the final 2017 allocation. Given this information, the amendments will include a proportional cut to all the eligible entities. FFY 2018 amendment packages will be sent out shortly to address the cut and incorporate carry over balances.

### Reminders:

- |  |                                  |
|--|----------------------------------|
| ⇒ MWBE Forms F and C are due April 10 <sup>th</sup> , 2018     | ⇒ Quarterly Attestations are due |
| ⇒ PPR and PPR Narratives are due April 30 <sup>th</sup> , 2018 | April 30 <sup>th</sup> , 2018    |

### Please Note:

There are MWBE changes to the Quarterly Attestation Forms. Please contact your Program Analyst for more information.

## Important Changes to NYSCAA Regional Meetings 2018

The Regional Meetings are being postponed at this time; please disregard previous information that was released. New dates will be announced by NYSCAA.

### Save the Date:

- ⇒ CAPLAW's Weed, Work, & Wages: A webinar series on Hot Topics in Employment Law will take place April 4<sup>th</sup>, 9<sup>th</sup>, and 17<sup>th</sup>. If interested, register now at:  
<https://register.gotowebinar.com/register/5364913445647403009>
- ⇒ The 2018 CAPLAW National Training Conference will take place on June 20th-22nd in Albuquerque, New Mexico
- ⇒ The 2018 National Community Action Partnership Annual Convention will take place August 28th -31st at the Sheraton Denver Downtown Hotel in Denver, Colorado
- ⇒ The 2018 National Association for State Community Services Programs Annual Training Conference will take place September 17th -21st in Bellevue, Washington

### The Newsletter Team:

Tina LaRocca-Marcellus, CSPA I, and Charm Lee, VISTA member, continue to invite everyone to share stories and pictures of interest via email: Tina.LaRocca@dos.ny.gov or Charm.Lee@dos.ny.gov

When sharing photos for the newsletter or for DOS social media, please also send completed Photo Release and Consent form.

