

Bail Enforcement Instructor Application

PLEASE READ CAREFULLY, AS INCOMPLETE APPLICATIONS WILL BE RETURNED.

PLEASE PRINT OR TYPE

INSTRUCTOR'S NAME _____

HOME ADDRESS (NUMBER AND STREET; APT) _____

CITY _____

STATE _____

ZIP+4 _____

E-MAIL ADDRESS (IF ANY) _____

CURRENT OCCUPATION _____

BUSINESS PHONE NUMBER _____

HOME PHONE NUMBER _____

() _____

() _____

BUSINESS ADDRESS (NUMBER AND STREET; ROOM/SUITE DESIGNATION) _____

CITY _____

STATE _____

ZIP+4 _____

Have you ever been convicted of a criminal offense (not minor traffic violation) or had any license, certification, commission or registration denied, suspended or revoked in this state or elsewhere?

YES NO **If yes, attach a statement of complete details.**

Child Support Statement — *You must complete this section. If you do not complete it, your application will be returned.*

“X” A or B, below

I, the undersigned, do hereby certify that (You *must* “X” A or B, below):

- A. **I am not under obligation to pay child support.** (SKIP “B” and go directly to **Applicant Affirmation**).
- B. I am under obligation to pay child support (You must “X” any of the four statements below that are true and apply to you):
- I do *not* owe four or more months of child support payments.
 - I am making child support payments by income execution or court approved payment plan or by a plan agreed to by the parties.
 - My child support obligation is the subject of a pending court proceeding.
 - I receive public assistance or supplemental social security income.

Applicant Affirmation — In addition, I affirm under the penalties of perjury, that the statements made in my application, including statements made in any accompanying papers, are true and correct.

Applicant's Signature **X** _____

Date _____

FOR OFFICE
USE ONLY

EFFECTIVE DATE: ____/____/____

FEE RECEIVED:\$_____

TO REVENUE: ____/____/____

RECEIPT #: _____

APPROVAL MAILED: ____/____/____

LABEL []

A fee of \$20 will be charged for any check returned by a bank for insufficient funds.

INSTRUCTIONS:

- A **\$25** nonrefundable registration fee must accompany this original, signed, application (photocopies are not acceptable). Fees may be paid by check or money order (made payable to the Department of State) or by MasterCard or Visa, using the enclosed credit card authorization form. Do not send cash.
- An individual who wishes to teach any part of the 25-hour qualifying course must be an approved instructor. To obtain a copy of the current curriculum you should contact the Department of State, at the address on the front of this application, or call (518) 486-3803.
- **Child Support Statement.** A signed child support statement is mandatory in New York State (General Obligations Law) - regardless of whether or not you have children.
Any person who is four months or more in arrears in child support may be subject to having his or her business, professional and driver's licenses suspended. The intentional submission of a false written statement for the purpose of frustrating or defeating the lawful enforcement of support obligations is punishable pursuant to §175.35 of the Penal Law. It is a class E felony to offer a false instrument for filing with a state or local government with intent to defraud.

You may meet the qualifications for Bail Enforcement Instructor by submitting a resume and proof of any one of the following:

- A) attorney status;
- B) police instructor status;
- C) FBI instructor status;
- D) a teacher's certificate from the New York State Education Department;
- E) five years of full-time experience as a police officer;
- F) a four-year college degree majoring in criminal justice; or
- G) five years full-time experience as a licensed private investigator with significant bail enforcement experience.