

无需预约 (Walk-In) 的公证人考试

考试流程 (2018 年 1 月 - 3 月)

您可以于考试当天在考试中心注册考试。请参阅下列时间表，查找最方便您参加考试的地点、日期和时间，以参加任何即将进行的考试。

座位有限，以先到先得的原则进行分配。如果迟到，则会失去参加考试的机会。

需要携带的物品

1. 由政府签发的、带有签名的身份证明表，必须附有照片。您的身份证明**必须是现行有效的**（未过期），并属于下列之一：
 - 驾驶证
 - 州签发的身份证明（例如，非驾驶员身份证明）
 - 军官证
 - 美国护照
 - 由美国 INS 签发的身份证明
 - 美国公民证书
 - 外国护照
 - IDNYC（纽约市居民身份证）
 - 巴西、墨西哥或厄瓜多尔领事身份证明
2. 考试费 15 美元。您可以使用支票或汇票(抬头为"Department of State" (州务院)), 或者使用 MasterCard 或 Visa 进行支付。**恕不接受现金**。考试费不可退还。对于退回的任何支票，每张将收取 20 美元的费用。

考试中心政策

考试期间，必须关闭手机、寻呼机及任何其他电子设备。

不允许在考试中心使用字典、书籍、其他参考资料、大包和公文包。不要将此类材料带入考试中心，因为未提供存放此类物品的地点。

不允许在考试中心进食、喝饮料或吸烟。如果您携带了食物或饮料，相关人员将要求您在进入考试中心之前将其处理掉。

访客、嘉宾和儿童不允许进入考试中心。

任何考生如有以下行为，将被驱逐出考场：使用笔记、书籍或其他辅助工具；给予或接受帮助；将考试材料或笔记携带出考试中心；造成干扰或存在违反正当考试行为规则的做法。有关纪律措施的任何决定都将由州务院考试主管做出。

成绩报告单

所有考试结果都会以**通过或未通过**的形式报告，您不会获悉具体分数。

考试结果出来后，您会立即收到邮件通知。

如果您通过了笔试，您将收到邮件通知。可通过提交申请表和许可费进行申请。（如需完整的申请详细信息，请参阅申请表说明。）

如果未通过笔试，您将收到邮件通知。您可另外选择日期和时间再次参加笔试。

考试结果仅在两年内有效。

关于考试

考试主题包括：与公证人职责和职能相关的许可法、一般条款及信息，如“公证人许可法(Notary Public License Law)”手册中所述，该手册可从认证服务部 (Division of Licensing Services) 获取。

申请者需要在 **1 小时**内完成考试。说明结束后，随即开始考试计时。

无需预约 (Walk-In) 考试时间表

2018 年 1 月 - 3 月

公证人

考试地点和时间可能随时有变。若天气状况不佳或出现其他紧急情况，则可能取消考试。如所在地区出现灾害性天气，您可查询我们的网站或致电 **518-474-4429**，查询考试是否已取消。**请不要致电下列考试中心。**

如需帮助或考试信息，可联系您所在地区的认证服务部，或拨打 **518-474-4429** 联系 Albany 电话中心。TDD 用户可拨打 **1-800-662-1220** 联系纽约州中继接线员。需要无障碍信息的残疾人士可致电 **518-474-4429**。

指定考试时间一旦开始，将不再允许任何人参加考试。

EVERY WEDNESDAY at 9:30 a.m. & 11:00 a.m.

FRANKLIN SQUARE

(VFW Hall)

68 Lincoln Road, Basement
Franklin Square, NY 11010

N6 Bus Route on Hempstead Turnpike

From the East: take the Southern State Parkway to Exit 16N, Franklin Ave.

From NYC/West: take the Cross Island Parkway SOUTH to the Southern State Parkway EAST. Take exit 15, Franklin Ave., turn left at the 2nd light onto Franklin Ave.

On Franklin Ave.: turn RIGHT onto Hempstead Turnpike and go 5 blocks. Turn LEFT onto Lincoln Rd. (7-Eleven on corner). The VFW Hall and parking lot are on the RIGHT.

HAUPPAUGE

(Perry Duryea State Office Building)

250 Veterans Memorial Highway
Basement Conference Room
Hauppauge, NY 11788

Note: Building sits back off highway. Look for the green sign near the road.

NEW YORK CITY

123 William Street, 2nd Floor
New York, NY 10038

EVERY TUESDAY at 9:00 a.m. & 10:30 a.m.

ALBANY*

(Alfred E. Smith State Office Building)

80 South Swan Street

Albany, New York 12239

***Located at the corner of Washington Avenue and South Swan Street**

BUFFALO

(State Office Building)

65 Court Street

Main Floor Hearing Room, Part 5

Buffalo, NY 14202

ROCHESTER

(Finger Lakes DDSO)

620 Westfall Road

Rochester, NY 14620

Take NYS Thruway to Exit 46, take 390 North to exit 16, turn RIGHT on East Henrietta Road, turn right at 2nd traffic light onto Westfall Road, Finger Lakes DDSO is on LEFT. Park in lot on right. **DO NOT ENTER THROUGH MAIN LOBBY.** Look for Sign, "New York State Testing."

SYRACUSE

(American Postal Workers Union Hall)

407 E. Taft Road

North Syracuse, NY 13212

Note: Park in the rear of building, enter through back door

On the following TUESDAYS at 9:00 a.m. & 10:30 a.m.

January 23, 30	February 13, 27	March 13, 27
---------------------------------	----------------------------------	-------------------------------

BINGHAMTON

(State Office Building)

44 Hawley Street, 15th Floor

Binghamton, NY 13901

UTICA

(State Office Building)

207 Genesee Street 1st Floor, Room 107

Utica, NY 13501

On the following TUESDAYS at 1:30 p.m.

January 9	February NO EXAM	March 6
----------------------------	-----------------------------------	--------------------------

PLATTSBURGH
(PARC Dining Hall - Part of Clinton Community College)

14 Dormitory Drive, Conference Room 1
Plattsburgh, NY 12903

From North:

Take Route 9 south through Plattsburgh (city). At roundabout, turn right (first exit) onto New York Road. Turn left after 1.3 miles onto Idaho Ave. Take first left onto Dormitory Drive.

From South:

Take Route 9 north through Plattsburgh (town). At roundabout, take third exit onto New York Road. Turn left after 1.3 miles onto Idaho Ave. Take first left onto Dormitory Drive.

From I-87:

Take exit 36 to Route 22 heading north, toward Plattsburgh. Follow Route 22 for 2-3 miles. Take right onto Arizona Ave, after passing Plattsburgh International Airport. After .6 miles, take second left onto New York Road. Take first right onto Idaho Ave. Take first left onto Dormitory Drive.

On the following WEDNESDAYS at 9:30 a.m. & 11:00 a.m.

January 10, 24	February 7, 21	March 7, 21
---------------------------------	---------------------------------	------------------------------

POMONA
(Rockland County Fire Training Center)

35 Firemen's Memorial Drive
Pomona, NY 10970

On the following TUESDAYS at 9:00 a.m. & 10:30 a.m.

January 23, 30	February 13, 27	March 13, 20, 27
---------------------------------	----------------------------------	-----------------------------------

NEW PALTZ
(Hampton Inn by Hilton)

4 South Putt Corners Road
New Paltz, NY 12561