

**NYS Department of State  
Division of Community Services  
Solicitation to Serve Rockland County  
Request for Applications # 12-CSBG-O5**

**RFA Updates**

**This update is provided in an effort to clarify the legislative language contained in the RFA.**

**I. Introduction and Background Information**

**A. Overview and Statutory Authority (page 3)**

Continued funding as a designated CSBG eligible entity is based on the result of a one-year assessment, as well as federal re-authorization of the CSBG Act, the allocation of CSBG program funding to the State of New York, compliance with contractual requirements, and compliance with the terms of the CSBG Act (42 USC 9901, et seq.; NY State Executive Law Article 6-D). In order to serve as the designated eligible entity for the area subject to this RFA, the applicant must agree to compose and maintain its Board of Directors in such manner as to ensure adequate tripartite representation as described in Section 676B of the CSBG Act. (see Appendix 1)

**III. Applicant Eligibility Criteria and Proposal Requirements**

CAAs and CBOs in New York State who meet the criteria outlined in the statute may apply for CSBG funds to serve the unserved area of the County of Rockland.

**A. Eligibility Criteria (page 7)**

To be eligible for award and designation as a CSBG eligible entity pursuant to this RFA and in accordance with Section 767A of the CSBG Act:

1. **CBO applicants** must presently have one or more offices **within** Rockland County.
2. **CAA applicants** must either: (A) presently have one or more offices within Rockland County; OR (B) presently provide related services within Rockland County and have one or more offices within a contiguous CSBG service area or within close proximity of Rockland County (i.e., Westchester County, Orange County, or Putnam County).

## Questions & Answers

*The responses to questions included herein are the official responses by the State to questions submitted by potential applicants and are hereby incorporated into RFA # 12-CSBG-05 issued on August 13, 2012. In the event of any conflict between the RFA and these responses, the requirements or information contained in these responses will prevail.*

**Q1:**

Applications are typed in Word format and should not use a font size smaller than 10 - is this double or single spaced?

**A1:**

*Applications may use either a single or double-spaced format. Please be reminded not to exceed any page limitations.*