

FORMAT

Regulatory Agenda (SAPA §202-d)

⇒ Must be submitted in time for publication in **any** regular issue during the month of January.

INSTRUCTIONS: Please read before preparing an agenda.

The Division of Housing and Community Renewal; Workers' Compensation Board; the Departments of Agriculture and Markets, Education, Environmental Conservation, Financial Services, Health, Labor, Motor Vehicles and State; the Offices of Children and Family Services, Temporary and Disability Assistance, Mental Health, People with Developmental Disabilities; the State Gaming Commission; and any other department or agency specified by the Governor or his or her designee are required to submit a Regulatory Agenda for publication in **any** regular issue of the Register in the month of January. The aforementioned agencies shall also publish the regulatory agendas on their respective websites. Other agencies have the option, but are not required, to submit or publish a regulatory agenda.

An acceptable "Regulatory Agenda" must be typed in scannable format as described in the Department of State's *Register* procedures manual, *Rule Making in New York*. The *italicized* text shown in parentheses following each item heading is instructional only, and should not appear in the final agenda.

E-mail the notice in MS Word to nysregister@dos.ny.gov OR hand deliver/mail the original and one copy of each notice to: Department of State, Division of Administrative Rules, 99 Washington Ave., Suite 650, Albany, NY 12231-0001.

REGULATORY AGENDA

(List each rule under consideration for submission as a Notice of Proposed Rule Making and provide a brief description of the subject matter of each listed rule.)

(Specify name, public office, address, email address and telephone number of the agency representative from whom information may be obtained and to whom comments may be submitted.)

This agenda was prepared and submitted by:

(Signature) _____

(Name) _____

(Address) _____

(Date) _____

(Telephone) _____

(E-mail) _____