

FORMATS

— Notice of Public Hearing
— Public Notice

INSTRUCTIONS: Please read before submitting a notice.

An acceptable "Notice of Public Hearing" or a "Public Notice" consists of the following item headings and the explanatory information provided by the agency. The full text, including item headings, must be typed in scannable format as described in the Department of State's Register procedures manual, Rule Making in New York. The italicized text shown below in parentheses is instructional only, and should not appear in the final notice. If a notice exceeds 2,000 words, submit a summary.

E-mail the notice to nysregister@dos.ny.gov OR hand deliver/mail the original and one copy of each notice to: Department of State, Division of Administrative Rules, 99 Washington Avenue, One Commerce Plaza, Suite 650, Albany, NY 12231-0001.

NOTICE OF PUBLIC HEARING

(Name of Agency)

Pursuant to (statute), the (agency) hereby gives notice of a public hearing:

Time and Date: _____

Place: _____

Purpose: _____

For further information, contact:

(Name of agency and contact) _____

(Office address) _____

(Telephone) _____

(E-mail) _____

This notice was prepared and submitted by:

(Signature) _____

(Name) _____

(Address) _____

(Date) _____

(Telephone) _____

(E-mail) _____

PUBLIC NOTICE

(Name of Agency)

Pursuant to (statute), the (agency) hereby gives notice of the following:

(Text of notice)

For further information, contact:

(Name of agency and contact) _____

(Office address) _____

(Telephone) _____

(E-mail) _____

This notice was prepared and submitted by:

(Signature) _____

(Name) _____

(Address) _____

(Date) _____

(Telephone) _____

(E-mail) _____