



County-Wide Shared Services Property Tax Savings Plan Summary

Appendix A

County of Tompkins			
County Contact: Jason Molino			
Contact Telephone: (607) 274-5551			
Contact Email: jmolino@tompkins-co.org			
Partners			
Row 1 – 1 (total # of) Cities in Tompkins County			
	Participating Cities	Panel Representative	Vote Cast (Yes or No)*
1.	Ithaca	Donna Fleming	Yes
2.			
3.			
Row 2 – 9 (total # of) Towns in Tompkins County			
	Participating Towns	Panel Representative	Vote Cast (Yes or No)*
1.	Caroline	Mark Witmer	Yes
2.	Danby	Rich Dietrich	
3.	Dryden	Jason Leifer	Yes
4.	Enfield	Beth McGee	Yes
5.	Groton	Donald Scheffler	Yes
6.	Ithaca	Bill Goodman	Yes
7.	Lansing	Ed LaVigne	Yes
8.	Newfield	Michael Allinger	Yes
9.	Ulysses	Nancy Zahler	Yes
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County-Wide Shared Services Property Tax Savings Plan Summary

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Use Additional Sheets if necessary

*The written justification provided by each Panel Representative in support of his or her vote on the Plan is attached hereto, as Exhibit 1.

Row 3 – 5 (total # of) Villages in Tompkins County

	Participating Villages	Panel Representative	Vote Cast (Yes or No)*
1.	Cayuga Heights	Linda Woodard	Yes
2.	Dryden	Michael Murphy	Yes
3.	Freeville	David Fogel	Yes
4.	Lansing	Donald Hartill	Yes
5.	Trumansburg	Rordan Hart	Yes
6.			
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8.			
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10.			

Use Additional Sheets if necessary

*The written justification provided by each Panel Representative in support of his or her vote on the Plan is attached hereto, as Exhibit 1.

Row 4 – 0 (total # of) School Districts, BOCES, and Special Improvement Districts in Tompkins County

	Participating School Districts, BOCES, and Special Improvement Districts	Panel Representative	Vote Cast (Yes or No)*
1.			
2.			
3.			
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County-Wide Shared Services Property Tax Savings Plan Summary

Appendix A

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Use Additional Sheets if necessary

*The written justification provided by each Panel Representative in support of his or her vote on the Plan is attached hereto, as Exhibit 1.

Row 5

2019 Local Government Property Taxes	The sum total of property taxes levied in the year 2019 by the county, cities, towns, villages, school districts, BOCES, and special improvement districts within such county.
	\$269,457,504.98

Row 6

2019 Participating Entities Property Taxes	The sum total of property taxes levied in the year 2019 by the county, any cities, towns, villages, school districts, BOCES, and special improvements districts identified as participating in the panel in the rows above.
	\$121,371,054

Row 7

Total Anticipated Savings	The sum total of net savings in such plan certified as being anticipated in calendar year 2020, calendar year 2021, and annually thereafter.
	2020=\$320,920; 2021=\$203,720; Annually thereafter=\$203,720

Row 8



County-Wide Shared Services Property Tax Savings Plan Summary

Appendix A

<p align="center">Anticipated Savings as a Percentage of Participating Entities property taxes</p>	<p>The sum total of net savings in such plan certified as being anticipated in calendar year 2020 as a percentage of the sum total in Row 6, calendar year 2021 as a percentage of the sum total in Row 6, and annually thereafter as a percentage of the sum total in Row 6.</p>
<p align="center">2020=0.26%; 2021=0.17%; Annually thereafter=0.17%</p>	
<p>Row 9</p>	
<p align="center">Anticipated Savings to the Average Taxpayer</p>	<p>The amount of the savings that the average taxpayer in the county will realize in calendar year 2020, calendar year 2021, and annually thereafter if the net savings certified in the plan are realized.</p>
<p align="center">2020=\$7.22; 2021=\$4.39; Annually thereafter=\$4.39</p>	
<p>Row 10</p>	
<p align="center">Anticipated Costs/Savings to the Average Homeowner</p>	<p>The percentage amount a homeowner can expect his or her property taxes to increase or decrease in calendar year 2020, calendar year 2021, and annually thereafter if the net savings certified in the plan are realized.</p>
<p align="center">2020=\$7.84; 2021=\$4.89; Annually thereafter=\$4.89</p>	
<p>Row 11</p>	
<p align="center">Anticipated Costs/Savings to the Average Business</p>	<p>The percentage amount a business can expect its property taxes to increase or decrease in calendar year 2020, calendar year 2021, and annually thereafter if the net savings certified in the plan are realized.</p>
<p align="center">2020=\$16.09; 2021=\$9.78; Annually thereafter=\$9.78</p>	
<p align="center">CERTIFICATION</p>	
<p>I hereby affirm under penalty of perjury that information provided is true to the best of my knowledge and belief. This is the finalized county-wide shared services property tax savings plan. The county-wide shared services property tax savings plan was approved on December 12, 2019, and it was disseminated to residents of the county in accordance with the County-wide Shared Services Property Tax Savings Law.</p>	
<p><u>Jason Molino</u> (Print Name)</p>	<p><u>County Administrator</u></p>
<p><u>Jason Molino</u> (Signature)</p>	<p><u>12/31/2019</u> (Date)</p>

APPENDIX B: Certification

CERTIFICATION OF PLAN AND PROPERTY TAX SAVINGS TO THE SECRETARY OF STATE

By my signature below, I hereby certify that the County-Wide Shared Services Property Tax Savings Plan submitted herewith is final, that it was completed in accordance with the requirements of Article 12-I of the General Municipal Law, and that the savings identified and contained herein are true and accurate to the best of my knowledge and belief.

JASON MOUNO

County Chief Executive Officer (Print Name)

(Signature)

Jason Mouno

(Date)

12/31/19



Tompkins County Shared Services Plan

Panel Vote

December 12th, 2019

I, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel by Tompkins County Administrator Jason Molino.

Donna Fleming
Name (Print)

City of Ithaca Alderperson
Title/Municipality

As a Panel Member, my vote is yes.

Reason(s) for my vote:

This proposal will benefit the City of Ithaca
and its partner municipalities in Tompkins County

Donna Fleming
Signature

607 3190809
Phone #



Tompkins County Shared Services Plan

Panel Vote

December 12th, 2019

I, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel by Tompkins County Administrator Jason Molino.

Mark Witmer
Name (Print)

Supervisor, Town of Caroline
Title/Municipality

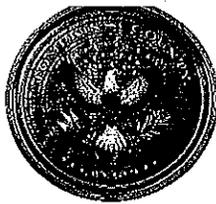
As a Panel Member, my vote is yes.

Reason(s) for my vote:

These measures have been identified after thorough discussion + thought. They build on the legacy of shared-services measures that have been implemented in Tompkins County. I strongly support the engineering support countywide by S&L Water Cons. District to help municipalities

[Handwritten Signature]
Signature

607 539-6400
Phone #



Tompkins County Shared Services Plan

Panel Vote

December 12th, 2019

I, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel by Tompkins County Administrator Jason Molino.

Jason Leifer

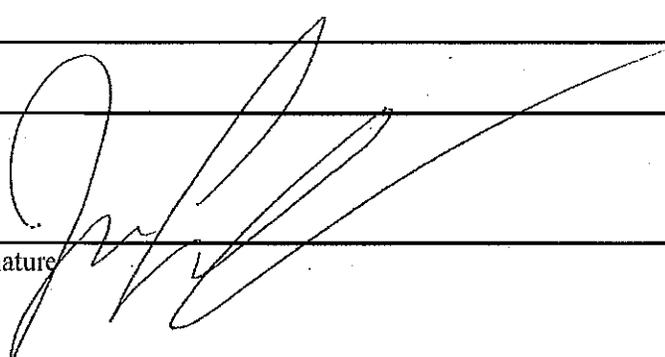
Name (Print)

Supervisor, Town of Dryden
Title/Municipality

As a Panel Member, my vote is YES.

Reason(s) for my vote:

The reason for my vote is that the proposals will save County taxpayers over \$300,000 the first year alone.



Signature

607-844-8888
Phone #



Tompkins County Shared Services Plan

Panel Vote

December 12th, 2019

I, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel by Tompkins County Administrator Jason Molino.

Beth McGee

Name (Print)

Town of Enfield

Title/Municipality

As a Panel Member, my vote is Yes.

Reason(s) for my vote:

The panel recommendations show continued effort to share services that benefit multiple entities.

Beth McGee

Signature

Digitally signed by Beth McGee
Date: 2019.12.13 10:03:34 -05'00'

607-288-2384

Phone #



Tompkins County Shared Services Plan

Panel Vote

December 12th, 2019

I, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel by Tompkins County Administrator Jason Molino.

Donald F. Scheffler
Name (Print)

Town of Groton Supervisor
Title/Municipality

As a Panel Member, my vote is Yes.

Reason(s) for my vote:

The lack of a back-up dispatch center could be a potential disaster in itself. I think the coordination w/Cortland county is a great idea and needs to be implemented. This affects every individual in 2 counties

Donald F. Scheffler
Signature

607-898-5102 W
607-898-3212 H
Phone #



Tompkins County Shared Services Plan

Panel Vote

December 12th, 2019

I, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel by Tompkins County Administrator Jason Molino.

Edward LaVigne
Name (Print)

Town of ~~L~~ LANSING
SUPERVISOR
Title/Municipality

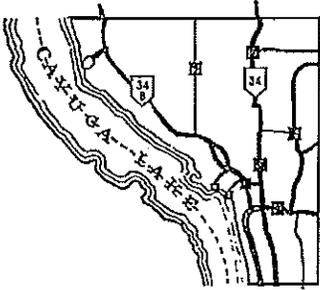
As a Panel Member, my vote is Yes -.

Reason(s) for my vote:

- see attached -

[Signature]
Signature

607-533-8896
Phone #



TOWN of LANSING

"Home of Industry, Agriculture and Scenic Beauty"

PO Box 186
Lansing, NY 14882

December 12, 2019

Jason Molino
Tompkins County Administrator
125 East Court St
Ithaca, New York 14850

Dear Jason:

Following are my reasons for voting for each of the following on the Tompkins County Shared Service Panel's 2020 Findings and Recommendations:

Flood Resiliency and Climate Conservation Engineer – This initiative will position municipalities to be in a competitive position for funding especially through the NYSDOT's BRIDGE NY program and through NYS Department of Environmental Conservation Water Quality Improvement Program (WQIP), in particular Aquatic Connectivity Restoration. Tompkins County Soil & Water Conservation District (SWCD) undertook the mapping of the entire County's conveyance system a few years ago, including all catch basins and culverts, and flagged specific locations based on the NAACC criteria for aquatic connectivity. Having someone, especially an engineer, at SWCD – which shares a building with County Highway – will help municipalities be well-positioned for grants, especially when there is an entity (SWCD) that can apply on behalf of a number of municipalities at once, and then hold the grant, administer the grant would likely be very helpful for local Highway Departments, especially those that are tasked with stormwater / drainage duties as an MS4 such as the Town of Lansing.

Inflow and Infiltration – Including this in the County Shared Services Plan would allow the "Big Six" municipalities to be competitive for Planning implementation grants from the NYS Department of State Local Government Efficiency (LGE) program. From the LGE application: "Priority will be given to projects that implement a Local Government Efficiency planning grant, projects that are included in an adopted and submitted County-Wide Shared Services Plan, and proposals which advance the regional strategies developed by the Regional Economic Development Councils." Each local governmental entity can apply for up to \$12,500 towards the planning grant (50% local match required) and then \$200,000 (not to exceed \$1M, 10% local match required) towards implementation. We might then be able to use the implementation funding to get on the same page for a shared modeling and communication system along with some instrumentation.

Thanks for your consideration!

Sincerely,

A handwritten signature in black ink, appearing to read 'Ed LaVigne', written over a horizontal line.

Ed LaVigne
Supervisor, Town of Lansing



Tompkins County Shared Services Plan

Panel Vote

December 12th, 2019

I, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel by Tompkins County Administrator Jason Molino.

Michael Allinger

Supervisor, Town of Newfield

Name (Print)

Title/Municipality

As a Panel Member, my vote is Yea.

Reason(s) for my vote:

I am in agreement with all findings and recommendations of the Tompkins County Shared Services Panel.


Signature

(607) 564-3669

Phone #



Tompkins County Shared Services Plan

Panel Vote

December 12th, 2019

I, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel by Tompkins County Administrator Jason Molino.

NANCY ZAHLER
Name (Print)

DEP. SUPERVISOR, TOWN ULYSSES
Title/Municipality

As a Panel Member, my vote is YES.

Reason(s) for my vote:

THE TOWN OF ULYSSES WILL BENEFIT
FROM BOTH THE RECREATION INITIATIVE AND
THE FLOOD RESILIENCY WILL HAVE A DIRECT
IMPACT ON ULYSSES WHICH HAS MANY STREAMS
FLOWING THROUGH FARMS INTO CAYUGA LAKE.

Signature

Nancy B. Zahler

Phone #

607-279-4792



Tompkins County Shared Services Plan

Panel Vote

December 12th, 2019

I, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel by Tompkins County Administrator Jason Molino.

LINDA WOODARD
Name (Print)

MAYOR / CHYUGA HTS
Title/Municipality

As a Panel Member, my vote is YES.

Reason(s) for my vote:

I agree with the shared services
plan as it will save money.

Signature

Linda Woodard

Phone #

607-257-1238



Tompkins County Shared Services Plan

Panel Vote

December 12th, 2019

, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel
by Tompkins County Administrator Jason Molino.

Michael Murphy
Name (Print)

Village of Dryden Mayor
Title/Municipality

As a Panel Member, my vote is Yes - Approve

Reason(s) for my vote:

The new position of Flood Resiliency and
Climate Conservation Engineer with the Tompkins
County Soil and Water Conservation District is equally
important to Village of Dryden. The village is planning
^{near} future project with our water streams. The
other shared plan will also benefit our village.

Michael Murphy
Signature

607-844-8122
Phone #



Tompkins County Shared Services Plan

Panel Vote

December 12th, 2019

I, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel
by Tompkins County Administrator Jason Molino.

David Fogel
Name (Print)

Mayor, Village of Freeville
Title/Municipality

As a Panel Member, my vote is Aye.

Reason(s) for my vote:

I believe that the initiatives set forth in
the proposed Shared Services Plan will
benefit the residents of Tompkins County
and their municipal governments by
producing significant property tax savings
and cost-effective operational efficiencies.

David Fogel
Signature

607-844-6110
Phone #



Tompkins County Shared Services Plan

Panel Vote

December 12th, 2019

I, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel by Tompkins County Administrator Jason Molino.

Don Hartill
Name (Print)

Mayor / Village of Lansing
Title/Municipality

As a Panel Member, my vote is Yes.

Reason(s) for my vote: All five shared services make a lot of sense.

[Signature]
Signature

607-227-6958
Phone #



Tompkins County Shared Services Plan

Panel Vote

December 12th, 2019

I, the undersigned, have read and understand the Shared Services Plan submitted to the Shared Services Panel by Tompkins County Administrator Jason Molino.

RORIAN HART
Name (Print)

MAYOR, VILLAGE OF TRUMANSBURG
Title/Municipality

As a Panel Member, my vote is AYE.

Reason(s) for my vote:

The municipalities within Tompkins County continue their historical tradition of seeking avenues of collaboration and cost sharing. This shared services plan highlights the most recent efforts.

[Signature]
Signature

607-227-0036
Phone #

Shared Services Panel's Findings and Recommendations

Findings: Similar to 2017, the Panel did not find any new initiatives that would produce significant, recurring new property tax savings. Tompkins County continues to participate in many larger shared services initiatives such as: health benefits consortium (GTMHC), energy purchasing consortia (MEGA), shared insurance cooperatives (NYMIR), shared plowing (County contracts with towns for snow plowing), shared highway equipment (informal arrangements throughout the County), affordable housing development (Community Development Housing Fund), county-wide assessing (the only such program in New York State), county-wide computer aided dispatch and records management, and county-wide transit service (Tompkins Consolidated Area Transit).

The Panel did find merit in several relatively small shared service initiatives. They include:

1. **Flood Resiliency and Climate Conservation Engineer.** Tompkins County is funding this position with the Tompkins County Soil and Water Conservation District (SWCD) in order to mitigate some impacts of non-point source pollution related to sediment and nutrients. The SWCD is routinely asked to assist municipalities in regard to flood impacts including: culvert sizing to pass storm flows, DEC permitting around streams and other regulated water courses, stream erosion impacts to road shoulders and infrastructure, stormwater implementation around publicly owned facilities and watershed analysis studies of storm drainage systems. All of these types of projects require various degrees of engineering certifications in the State of NY and would otherwise be funded at the expense of the municipality responsible for the project. Providing this service county-wide ensures projects will be completed with consistency across the county and in some instances will advance projects that would not be able to obtain local funding to complete.

Savings Estimate: **\$130,000** in savings for the first year since municipalities would not have to individually contract these services.

2. Study of a **Back-up Dispatch Center with Cortland County.** Currently Tompkins County does not have a backup E-911 dispatch center and the current Cortland County backup E-911 dispatch center is ill equipped to handle any extended large-scale incident. Cortland County is in the process moving and upgrading its primary E-911 dispatch center into a new location that would have adequate room for Tompkins County to establish a back-up dispatch center. Likewise, Tompkins County's existing facility can easily be outfitted to provide Cortland County with adequate space for a backup facility. Because both Counties current use the same computer aided dispatch (CAD) and records management system as well as the same Motorola emergency communications systems, the main benefit of utilizing each County's primary dispatch center as a redundant backup facility is that each center is staffed 24/7 allowing either County to pick up the others' calls immediately should a backup center be activated.

Savings Estimate: **\$75,000** in planning and engineering savings by jointly studying Tompkins and Cortland County's dispatch facilities for inclusion of each other's back-up facility needs. This would prevent either County from having to construct or maintain a separate stand-alone back-up dispatch facility.

3. **Shared Town/Village Recreation Services.** In the past, the Village of Trumansburg and Town of Ulysses have contributed to a single pool of funds held by the Town that was used to purchase and provide both the recreation programs formerly run by the Village and several other sub-contracts. This new collaborative effort will expand to include year-round recreation programs and increased coordination with other public and private recreation programs serving not just youth but those of all ages. In addition, the Town will now administer the Village summer recreation programs. By the Village and Town deciding to create a single shared, expanded service rather than the Town creating a new separate and parallel department at an additional cost, residents will be offered not only recreational services but also year-round programing.

Savings Estimate: \$23,720 in savings is estimated from sharing a single service by having a single Town employee oversee summer recreation while planning and coordinating year-round offerings for all age groups. The Town and Village will now equally share the cost of the combined year-round recreation program, including the on-going recreation program.

4. Expansion of the **Greater Tompkins County Municipal Health Insurance Consortium**, which will consider at least two new municipalities to the "pooled" risk arrangement for a January 1, 2020 start date. After reviewing the applicants for submission, the Board will take action to consider acceptance of new members. If accepted, new members must adopt a municipal resolution stating intention to join by signing the Municipal Cooperative Agreement and directing appropriate documents to be submitted. All potential members are located in the counties contiguous to Tompkins County and meet eligibility for membership. Accordingly, this initiative is incorporated as part of Tompkins County's shared services plan.

Savings Estimate: \$50,000 annually, based on current municipal health insurance costs compared to the Greater Tompkins County Municipal Health Insurance Consortium costs.

5. The subscription of a **Short-Term Rental Data Partnership** available to all municipalities in the County. This subscription will allow Tompkins County to purchase a subscription to private data on Short-Term Rentals (STRs) for the shared benefit of municipalities, the County's Finance Department, Department of Planning & Sustainability, and the Strategic Tourism Planning Board. Private vendors currently offer data subscriptions to identify addresses of properties operating as STRs via websites such as Airbnb, VRBO, HomeAway, and others. These data can benefit Tompkins County and municipal staff which currently have no mechanism for independently tracking or regulating STRs.

Savings Estimate: \$35,200 in savings for the first year since municipalities would not have to individually issue RFPs, contract for services, and manage the contract and data, as a result there will be savings in staff resources. Also \$7,000 to purchase the data in bulk versus individual municipalities purchasing the data separately.

After year one, an intermunicipal shared service agreement could be developed in out years whereby each participating municipality would pay the costs associated with the number of

STRs in their municipality. The municipality would receive monthly reports on the locations of short-term rental listings.

Other Areas Following A Collaborative/ Shared Services Approach and Worthy of State Support:

Similar to prior years, the Panel discussed two major issues that are being approached in a collaborative fashion. While neither requires the involvement of all the Panel members, it is believed that cost savings and improvements in quality will accompany a shared services approach to the following projects, and that New York State should incentivize these large-scale shared services activities through the provision of grant funds offered through the NYS Department of State or other agencies:

- **Inflow and Infiltration.** A collaborative approach to optimizing the capacity of the Cayuga Heights and City of Ithaca Wastewater Treatment facilities by the six entities served by those facilities. Collaboration among all the users is needed to measure and manage Inflow and Infiltration. Currently some municipalities are undertaking this work independently, duplicating effort, and generating data that are not easily consolidated. However, discussions have begun to unify focus regarding a comprehensive approach can be implemented.
- **Cayuga Lake Watershed.** The Cayuga Lake Watershed Intermunicipal Organization (IO) is seeking funding to facilitate and advance actions to address water quality issues, particularly Harmful Algal Blooms (HABs), and to advance the discussion of the development of watershed rules and regulations for the protection of Cayuga Lake and its watershed. Cayuga Lake's 785 square mile watershed is geographically the largest of the Finger Lakes watersheds. It is made up of 3 lakefront counties, 3 upland counties, 34 towns, 9 villages, 1 city, and numerous regional state agencies. It is administratively challenging to unify this jurisdictionally complex watershed for coordinated restoration and protection efforts. Members of the IO, comprised of municipal representatives from throughout the watershed, are working and actively exploring funding possibilities for this undertaking.