

▶ 2019



▶ Suffolk County  
County-Wide Shared Services Plan



COUNTY EXECUTIVE  
STEVE BELLONE



**County-Wide Shared Services Property Tax Savings Plan**

**APPENDIX A**

**County-wide Shared Services Property Tax Savings Plan Summary**

<b>County of Suffolk</b>			
<b>County Contact: Director of Shared Services Edward Moltzen</b>			
<b>Contact Telephone: 631-853-4743</b>			
<b>Contact Email: ed.moltzen@suffolkcountyny.gov</b>			
<b>Partners</b>			
(Total) County			
	<b>Participating Cities</b>	<b>Panel Representative</b>	<b>Vote Cast (Yes or No)*</b>
1.			
2.			
3.			
4.			
5.			
6.			
Use additional sheets, if necessary. *The written justification provided by each Panel Representative in support of his or her vote on the Plan is attached hereto, as Exhibit 1.			
(Total) County			
	<b>Participating Towns</b>	<b>Panel Representative</b>	<b>Vote Cast (Yes or No)*</b>
1.	Babylon	Richard Schaffer	YES
2.	Brookhaven	Edward Romaine	YES
3.	East Hampton	Peter Von Scoyoc	YES
4.	Huntington	Chad Lupinacci	YES
5.	Islip	Angie Carpenter	YES
6.	Riverhead	Laura Jens Smith	YES
7.	Shelter Island	Gary Gerth	YES
8.	Smithtown	Ed Werheim	YES
9.	Southampton	Jay Schneiderman	YES



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10.	Southold	Scott Russell	Not Present
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			

Use additional sheets, if necessary.

\*The written justification provided by each Panel Representative in support of his or her vote on the Plan is attached hereto, as Exhibit 1.

**Participating Villages**

	Participating Villages	Panel Representative	Vote Cast (Yes or No)*
1.	Amityville	Dennis Siry	YES
2.	Asharoken	Greg Letica	YES
3.	Babylon	Ralph Scordino	YES
4.	Bellport	Raymond Fell	YES
5.	Brightwaters	John Valdini	YES
6.	East Hampton	John Rickenbach	YES
7.	Greenport	George Hubbard	YES
8.	Lake Grove	Robert Scottaline	YES
9.	Patchogue	Paul Pontieri	YES
10.	Port Jefferson	Margot Garant	YES

Use additional sheets, if necessary.

\*The written justification provided by each Panel Representative in support of his or her vote on the Plan is attached hereto, as Exhibit 1.

	Participating Villages	Panel Representative	Vote Cast (Yes or No)*
11.	Northport	Damon McMullen	YES
12.	Ocean Beach	James Mallott	YES
13.	Lindenhurst	Michael Lavorata	YES

14.	North Haven	Jeff Sander	YES
15.	Poquott	Dee Parish	YES
16.	Sag Harbor	Sandra Schroeder	YES
17.	Westhampton Beach	Maria Moore	YES
18.	Shoreham	Brian Vail	Not Present
19.	Village of the Branch	Mark Delaney	Not Present
20.	Westhampton Dunes	Gary Vegliante	Not Present

Participating Villages		Panel Representative	Vote Cast (Yes or No)*
21.	Islandia	Allan Dorman	Not Present
22.	Huntington Bay	Herb Morrow	Not Present
23.	Lloyd Harbor	Jean Thatcher	Not Present
24.	Saltire	John Zaccaro	Not Present
25.	Belle Terre	Bob Sandak	Not Present
26.	Head of the Harbor	Douglas Dahlgard	Not Present
27.	Nissequogue	Richard Smith	Not Present
28.	Old Field	Michael Levine	Not Present
29.	Quogue	Peter Sartorius	Not Present
30.	Sagaponack	Donald Louchheim	Not Present

Participating Villages		Panel Representative	Vote Cast (Yes or No)*
31.	Southampton	Michael Irving	Not Present
32.	Dering Harbor	Timothy Hogue	Not Present

Participating School Districts, BOCES, and Special Improvement Districts		Panel Representative	Vote Cast (Yes or No)*
1.	Brentwood Union Free School District	Richard Loescher	Not Present
2.	Sayville School District	John Belmonte	Not Present
3.	Brookhaven-Comeswogue School District	Susan Casali	Not Present
4.	Rocky Point School District	Paul Martinez	Not Present

5.	Eastport Fire District	Keith Kostuk	Not Present
6.	West Sayville-Oakdale Fire Department	Gary Schaum	Not Present
7.	Hampton Bays School District	Larry Luce	Not Present
8.			



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	Participating School Districts, BOCES, and Special Improvement Districts	Panel Representative	Vote Cast (Yes or No)*
1.	East Hampton School District	Robert Tymann	YES
2.	South Country School District	Regina Hunt	YES
3.	Shoreham-Wading River School District	David Carlson	YES
4.	Middle Country School District	William Kidd	YES
5.	Sag Harbor School District	Thomas Primiano	YES
6.	Lindenhurst UFSD	Zachary Nyberg	YES
7.	Bridgehampton UFSD	Melissa Stiles	YES
8.	Remsenburg-Speonk UFSD	Ronald Masera	YES
9.	Sachem School District	Catherine Nocco	YES
10.	Eastern Suffolk BOCES	Laurie Conley	YES
11.	Deer Park School District	Marguerite Jimenez	YES
12.	Western Suffolk BOCES	Lorraine Hein	YES
13.	Commack School District	Laura Newman	YES
14.	Kings Park School District	Shannon Meehan	YES
15.	Half Hollow Hills School District	Anne Marie Marrone Caliendo	Not Present
16.	Elwood School District	Kerri Loughlin	Not Present
17.	Huntington Union Free School District	Kathy Acker	Not Present
18.	Quogue Union Free School District	Jeff Ryvicker	Not Present
19.	Copiague Fire District	Donna Marano	YES
20.	West Babylon Fire District	John Manzi	YES
<p>Use additional sheets, if necessary.            *The written justification provided by each Panel Representative in support of his or her vote on the Plan is attached hereto, as Exhibit 1.</p>			
<b>2017 Local Government Property Taxes</b>		<b>The sum total of property taxes levied in the year 2017 by the county, cities, towns, villages, school districts, BOCES, and special improvement districts within such county.</b>	
		\$5,886,905,796	



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<b>Row 6</b>	
<b>2017 Participating Entities Property Taxes</b>	The sum total of property taxes levied in the year 2017 by the county, any cities, towns, villages, school districts, BOCES, and special improvements districts identified as participating in the panel in the rows above.
	\$3,428,344,760.90
<b>Row 7</b>	
<b>Total Anticipated Savings</b>	The sum total of net savings in such plan certified as being anticipated in calendar year 2018, calendar year 2019, and annually thereafter.
	\$16,500,052, \$20,900,052, \$20,900,052
<b>Row 8</b>	
<b>Anticipated Savings as a Percentage of Participating Entities Property Taxes</b>	The sum total of net savings in such plan certified as being anticipated in calendar year 2018 as a percentage of the sum total in Row 6, calendar year 2019 as a percentage of the sum total in Row 6, and annually thereafter as a percentage of the sum total in Row 6.
	.48%, .61%, .61%
<b>Row 9</b>	
<b>Anticipated Savings to the Average Taxpayer</b>	The amount of the savings that the average taxpayer in the county will realize in calendar year 2018, calendar year 2019, and annually thereafter if the net savings certified in the plan are realized.
	\$28.03, \$35.61, \$35.61
<b>Row 10</b>	
<b>Anticipated Costs/Savings to the Average Homeowner</b>	The percentage amount a homeowner can expect his or her property taxes to increase or decrease in calendar year 2018, calendar year 2019, and annually thereafter if the net savings certified in the plan are realized.
	(.28%), (.34%), (.34%)
<b>Row 11</b>	
<b>Anticipated Costs/Savings to the Average Business</b>	The percentage amount a business can expect its property taxes to increase or decrease in calendar year 2018, calendar year 2019, and annually thereafter if the net savings certified in the plan are realized.
	(.24%), (.30%), (.30%)



# County-Wide Shared Services Property Tax Savings Plan

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By my signature below, I hereby certify that the County-Wide Shared Services Property Tax Savings Plan submitted herewith is final, that it was completed in accordance with the requirements of Part BBB of Chapter 59 of the Laws of 2017, and that the savings identified and contained herein are true and accurate to the best of my knowledge and belief.

Steve Bellone

County Chief Executive Officer

(Print Name)

*SBellone*

9/14/2018

(Signature)

(Date)

## **Suffolk County Shared Services Initiative**

### **2018 Suffolk County Plan, Amended**

#### **Summary**

Pursuant to new legislation passed by the New York State Legislature and signed by Governor Andrew Cuomo, counties that submitted a shared services plan in 2017 for 2018 have the opportunity to revise and amend that plan to include additional shared services for eligibility for New York State Matching Funds.

The Suffolk County Shared Services Panel approved, by unanimous vote, a plan in 2017 for 2018. This document represents amendments and revisions to that plan, as permitted by state law.

Amendments include the addition of fire districts, and other special districts now permitted to take part in the shared services initiative. Additionally, the amended plan includes participation by both Eastern Suffolk BOCES and Western Suffolk BOCES, which have each opted-in.

As a result of revisions to the New York State statute, Suffolk County can now add additional districts, expand the use of cooperative procurement beyond that which was originally anticipated, and reorganize some of the features that we created under the original plan submitted in 2017. As of the date of this vote, 30 districts have voluntarily opted in to the shared services initiative and representatives of several dozen other districts have indicated their intentions to also opt in. Therefore, we believe this amended plan reflects a material expansion in scope of opportunity beyond that which was included in the original plan.

This document amends the initial plan to include, as noted below, an Inter-County Services Program, Charitable Fund Administration, and additional committees as part of a governance and program structure, among other amendments.

Amendments to the initial plan do not change the original forecasts for savings in "Appendix A," of approximately \$37 million over two years for all municipalities combined, which are tracking on course as of the vote on this amended plan.

# **Suffolk County: SuffolkShare**

## **I. Mission**

To work cooperatively on an intermunicipal basis to save taxpayer dollars.

## **II. Introduction**

The Suffolk County shared services plan created pursuant to Governor Andrew Cuomo's Shared Services Initiative authorized by the New York State legislature in 2017 is designated by Suffolk County Executive Steve Bellone as SuffolkShare.

SuffolkShare is a multipoint shared services plan comprised of a countywide intermunicipal consortium, the mission of which is to work cooperatively to save taxpayer dollars and improve and expand the provision of municipal services.

The SuffolkShare program utilizes digital technology to create and administer a web based intermunicipal marketplace and purchasing platform. The features of this program will promote cooperation and dialogue among Suffolk County towns, villages, schools, fire districts, special districts and county departments.

In addition to intracounty municipal coordination, SuffolkShare also emphasizes intercounty cooperation with its neighbor Nassau County as well as other counties throughout the region and possibly throughout the state. In fact, there might even be opportunities to work with local governments beyond our state borders when circumstances so warrant.

The long term goal is to create a vehicle for intercounty engagement and participation that will grow and develop over time and input from all stakeholders on an ongoing basis. As other counties develop their plans, SuffolkShare will incorporate additional ideas, opportunities and experiences allowing Suffolk's program to continuously develop, improve and grow.

## **III. Partners**

SuffolkShare is comprised of its panel members: towns, villages, school districts, fire districts, special districts and the county itself. Within Suffolk County there are ten towns, 32 villages, 69 school districts, 109 fire districts and numerous special districts. Also participating are local authorities and Eastern and Western BOCES.

Presently, SuffolkShare is comprised of 74 municipal partners, each partner being the county, a town, a village or a district. Of these, 31 have joined the shared services initiative voluntarily.

The following municipalities and districts have signed the SuffolkShare IMA, which enables all to fully participate in all aspects of shared services in the initiative, including new and ongoing activities:

**Villages**

Village of Amityville  
Village of Asharoken  
Village of Babylon  
Village of Belle Terre  
Village of Bellport  
Village of Brightwaters  
Village of Greenport  
Village of Head-of-the-Harbor  
Village of Huntington Bay  
Village of Islandia  
Village of Lindenhurst  
Village of Nissequogue  
Village of North Haven  
Village of Northport

Village of Ocean Beach  
Village of Old Field  
Village of Patchogue  
Village of Poquott  
Village of Port Jefferson  
Village of Quogue  
Village of Sag Harbor  
Village of Shoreham  
Village of Southampton  
Village of Lake Grove  
Village of The Branch  
Village of Westhampton Beach  
Village of Westhampton Dunes

**Towns**

Town of Babylon  
Town of Brookhaven  
Town of Huntington  
Town of Islip  
Town of Riverhead

Town of East Hampton  
Town of Southampton  
Town of Southold  
Town of Smithtown

*Town of Shelter Island officials have indicated intentions to sign the IMA.*

**School Districts**

Babylon Union Free School District  
Brentwood UFSD  
Bridgehampton Union Free School District  
Brookhaven-Comsewogue School District  
Commack UFSD  
Deer Park School District  
East Hampton School District  
Elwood School District  
Rocky Point UFSD  
Sachem School District  
Sag Harbor USFD  
Shoreham-Wading River School District

Elwood School District  
Half Hollow Hills SD  
Hampton Bays USFD  
Harborfields CSD  
Huntington School District  
Kings Park CSD  
Lindenhurst UFSD  
Middle Country CSD  
Quogue School District  
Remsenburg-Speonk UFSD  
South Country SD  
Sayville School District

*Southampton School Union Free School District opted in to the initiative prior to the Sept. 12 meeting but has not yet returned an IMA.*

**BOCES**

Eastern Suffolk BOCES  
Western Suffolk BOCES

## **Fire Districts**

Eastport Fire District

*The West Sayville-Oakdale Fire District, West Babylon Fire District and Copiague Fire Districts all voluntarily opted in to the Suffolk County Shared Services Initiative prior to the Sept. 12 panel vote, but have not yet returned IMAs.*

## **IV. Structure**

SuffolkShare is formed under the auspices of the legislative requirements set forth by the Governor and the New York State legislature.

Under the Shared Services law, the County Executive is the Chief Executive Officer of the county's shared services initiative. The decision making body under the shared services law is the "Panel" which is comprised of the county executive, the town supervisors of the ten Suffolk County towns, and the 33 mayors of the Suffolk County villages. Additional members of the panel are individuals designated by the respective board of a school, fire or special district.

During the formation of the Suffolk County shared services plan in 2017, four working committees were created to facilitate the cooperative effort necessary to create a countywide plan with full local municipal participation.

Suffolk Share has incorporated those four committees into permanent standing committees:

- **Programming Committee:** Assesses, promotes and creates programing and project options for SuffolkShare while also reviewing programs, projects and offerings being utilized within the SuffolkShare model.
- **Technology Committee:** Assist in the utilization of technology to achieve the goals of SuffolkShare including the creating of the virtual marketplace for municipal services and the collection of data for the purpose of assessing costs, savings, and activities.
- **Legal Committee:** Responsible for the intermunicipal agreements associated with SuffolkShare as well as advisory role on legal related matters.
- **Finance Committee:** Provides a framework under which municipalities could determine and certify existing cost structures and savings achieved through the establishment and use of shared services . Can also serve as an auditing and control committee.

This amended plan will include three additional committees:

- **Work Rules Committee** has been established to fulfill the obligations within the state shared services law requiring the inclusion of labor unions in the shared services process for the purpose of achieving shared service plan goals while also remaining in compliance with collective bargaining agreements.

- **Health Care Committee:** Will explore, study and assess the viability of health care related shared services.
- **Joint Procurement Committee:** Will oversee the cooperative purchasing operation including setting policy and monitoring procurement practice.

## V. **SuffolkShare 11 Point Plan**

The SuffolkShare shared services plan utilizes a virtual marketplace concept where municipal goods and services can be offered, acquired or exchanged by participating municipalities through a web portal being created for this very purpose.

The plan is as follows:

1. **Virtual Municipal Marketplace.** A web portal that shall serve as a virtual store where a menu of municipal services and goods and assets are available to participating municipalities interested in acquiring services offered.
2. **Inter-Municipal Services.** An assortment of services including assets, goods and resources will be offered to and from participating municipalities. Services will include: the use of specialty equipment and vehicles (graffiti trucks, water trucks, sweepers, bucket trucks, slat brine equipment, etc.); use of traditional and alternative fueling stations; pump-out boats and other marina related services; road and parking lot resurfacing; grant writing; truck washing; recycling, sign shop services, language translation, surveying, mapping website development, GIS services, professional training, MWBE certification, and much, much more.
3. **Inter-Municipal Agreements.** Participating members will formulate intermunicipal agreements (IMAs) to be used to memorialize participation in the SuffolkShare program as well as for purposes related to the exchange between municipalities of goods and services.
4. **Cooperative Procurement Consortium.** Participating municipalities will establish a process by which goods and services can be acquired through a cooperative consortium of municipalities. Under this plan, a Joint Procurement Committee will be created to establish the process by which cooperative purchasing will be accomplished.
5. **Audit and Control Protocols.** A committee is established to oversee the financial component of this program including establish protocols for audit and control of operations and expenditure. In addition, these protocols will include the manner in which savings shall be certified for purposes relating to record keeping and matching grant funding.
6. **Data Analytics Review.** Data will be mined, analyzed, and evaluated under performance measurement protocols in order to be able to document the efforts made and measure performance for the purpose ongoing improvements to process and program.
7. **MuniChat.** A virtual intermunicipal chat room for municipal representatives to engage one another individually or collectively to acquire information, share information, brainstorm, and highlight successes and challenges faced in all aspects of program.
8. **Shared Services Newsletter.** A virtual newsletter that will feature successful shared service ideas and experiences while providing insight into how to utilize the web portal, virtual municipal marketplace, and all of the features of SuffolkShare.

9. Intra-County Projects Program. Special programs will be developed to take advantage of the opportunity for municipalities to work together and provide additional and enhanced services.
- a. Senior Services.
    - i. Develop a comprehensive umbrella senior citizen program that builds upon the multiple intermunicipal agreements for senior citizen programming and services that presently exist today.
    - ii. Include and augment access to health care, social worker support services, transportation to medical visits, visiting nurse services; food and nutrition programs, handyman assistance, physical fitness and social programming that have all been the hallmark of the Project Independence Program.
  - b. Youth Services.
    - i. Develop a comprehensive umbrella youth services program that builds upon the multiple intermunicipal agreements for youth programming and funding that presently exist today.
    - ii. Include and augment access to anti-gang and anti-drug programming, recreational opportunities, education and training services, transportation assistance, etc.
  - c. Recycling Services
    - i. Expand municipal recycling efforts through the use of municipal recycling centers in towns that host such facilities.
    - ii. Join in formation of recycling hubs, enterprises or business that can utilize recycled materials and in so doing expand the market for such recyclables.
    - iii. Partner with schools to create comprehensive school recycling program consistent with recycling obligations under state law.
  - d. Procurement Consortium.
    - i. Purchasing cooperative would allow municipal partners to purchase larger quantities when combined thus creating more bargaining power when entering into annual agreements for purchases of goods, equipment and/or services.
      - 1. Best Value. Municipal partners may create a "Best Value" framework for the purchasing group. A Best Value award allows a municipality to optimize quality, cost and efficiency, and is quantifiable when possible. In such cases, costs are distinguishable from price. These costs can include life-cycle costs, disruption costs, workforce and work rule costs, etc. To establish this framework, municipal partners may be required to enact Best Value local laws to authorize this option.
      - 2. Joint Purchasing Committee. A committee created to manage and direct the purchasing efforts and operations of the SuffolkShare consortium.
  - e. Water
    - i. Increased partnership with water authorities and districts and pursuit of efforts to protect and improve drinking water.
    - ii. Engage in waterway improvement, preservation and maintenance and nitrogen removal projects.
  - f. Emergency Management.

- i. Expand upon intermunicipal coordination relating to emergency management.
  - ii. Coordinate intermunicipal acquisition and maintenance of emergency management related equipment and supplies.
- g. School and Municipal Work Force Safety.
  - i. Partnership with schools and county/municipal police personnel to enhance safety of schools and government buildings.
  - ii. Acquisition and installation of public safety technology and applications that support police and first responder law enforcement in relation to schools and public buildings.
- h. Healthcare Consortium.
  - i. Explore cost-sharing relating to municipal health benefits.
  - ii. Utilize joint efforts to improve the provision of municipal health care and the costs thereof.
- i. Charitable Funds in Lieu of Taxes.
  - i. Federal SALT legislation negatively impacts thousands of Suffolk County residents. The establishment of Charitable Funds authorized under state law may provide tax relief. Joint administration of such Funds can enhance efficiency and save administrative costs.
  - ii. Local municipalities can work together to persuade federal officials to amend SALT legislation or SALT related policies in order to mitigate the negative impact of such on Suffolk County taxpayers.
- j. Call Center Services.
  - i. Suffolk County centralized phone number combined with installation of CRM system will allow for receipt, assistance and transfer of constituent calls to town or village or district constituent intake.
  - ii. Town, village or district constituent intake can receive, assist, or transfer constituent calls to county call center through designated county phone line.
- k. 911 Relief By Use of Nonemergency Hotline.
  - i. Create nonemergency hotline to reduce calls and costs to PSAP centers.
  - ii. Utilize CRM data to enhance departmental performance measurement.
  - iii. Provide enhanced 911 services.
- l. Infrastructure Sharing, Swapping, and/or Support.
- m. Municipal Service Sharing, Swapping and/or Support.
  - i. Municipalities may arrange to handle municipal services for another municipality such as tax receiver, clerk, public works, parks, records preservation, technology (IT), law enforcement, parking enforcement, code enforcement, emergency management, planning, sewage treatment, garbage pickup and/or disposal, fleet maintenance, marine, animal control, data collection, cyber protection, etc.
  - ii. Municipalities may combine efforts to provide such services or coordinate in a manner that shares responsibilities reducing costs and/or improving or enhancing services.
- n. Video Arraignments and Court Appearances.
  - i. Cost reduction in Corrections, Sheriff and Court personnel can be achieved through the use of video arraignments and court appearances.

- ii. All video alternatives to court appearances must provide and maintain all legal rights and protections due prisoners in a manner consistent with the US Constitution, NY Law, and local rules and regulations.
  - o. Misc./Other.
- 10. Inter-County Project Program. SuffolkShare will develop shared service opportunities with our neighboring Nassau County as well as with other counties throughout the region and possibly throughout the state. There are numerous ways that counties can utilize economies of scale and share experience and resources to save taxpayer dollars.
  - a. Incarceration and Probation Services (including Raise the Age compliance).
    - i. Raise the Age law requires the installation of incarceration facilities for 16 and 17 year old offenders that are separate and apart from juvenile and adult offender facilities. Counties can work together to avoid or mitigate construction, operations, and other associated costs.
    - ii. In addition, enhanced probation services reduces the need and ultimately the cost, of incarcerating offenders. Working on regional probation, remediation, and rehabilitation efforts could reduce costs for participating counties.
  - b. Police Academy and law enforcement training.
    - i. Police Academy construction and/or operations and/or co-locating.
    - ii. Ongoing law enforcement related training can be accomplished at reduced cost if coordinated with other counties.
  - c. Emergency Management
    - i. Suffolk County will join with other NY State Counties through Intermunicipal agreements to share emergency personnel, equipment and supplies when needed and available.
    - ii. Joint training opportunities.
  - d. Health Department Coordination, Compliance and Cooperation.
    - i. County governments oversee infestation mitigation, water quality and protection, beach and public waterway maintenance and other health related programs.
    - ii. Joining forces in health department responsibilities and purchasing will save money and resources.
  - e. Economic Development and Tourism.
    - i. Nassau and Suffolk Counties can enhance economic development and tourism promotion and outreach by continuing to work jointly with one another.
    - ii. This effort can be enhanced and improved through sharing promotion of specific programs, events, business opportunities and branding Long island for economic development and tourism purposes.
  - f. Health Care Cooperative
    - i. County governments can seek short and long term savings by merging health care services or benefit programs.
    - ii. Counties can also work together on amending state laws to achieve mutual goals.
  - g. Charitable Funds in lieu of taxes
    - i. One or more counties can administer charitable funds to mitigate tax impacts on local residents and property owners.

- ii. Counties can work together to promote such funds and educate residents on the benefits of utilizing said Funds.
    - iii. Counties can work jointly on legal issues relating to use of Funds.
    - iv. Counties can work together to amend SALT law and negative impact of such on county residents.
  - h. Cooperative Purchasing.
    - i. Suffolk County and its municipal subdivisions maintain an aggregate annual purchasing power that is in the billions of dollars. By entering into cooperative purchasing agreements with our sister counties, economies of scale and therefor purchasing power can be significantly increased.
  - i. Video Arraignments and Court Appearances.
    - i. Cost reduction in Corrections, Sheriff and Court personnel can be achieved through the use of video arraignments and court appearances.
    - ii. All video alternatives to court appearances must provide and maintain all legal rights and protections due prisoners in a manner consistent with the US Constitution, NY Law, and local rules and regulations.
  - j. Misc./Other.
- 11. Office of Shared Services. An assignment of personnel to handle intermunicipal activity and communications (achieved through the reassignment of current positions) who will administer SuffolkShare while coordinating committee meetings similar to those initiated as part of the Shared Service Working Group as set forth below:
  - Legal
  - Auditing and Control
  - Tech and Data
  - Program Offerings and Development

To facilitate creation and operation of the portal, Suffolk County Department of Information Technology (SCDOIT) applied for a New York State Local Government Efficiency grant. All of Suffolk County's 10 towns have provided letters of support endorsing SCDOIT's grant application.

## VI. **Services Offered by Towns, Villages and County.**

Upon the initiation of SuffolkShare subsequent to its authorization by panel vote in 2017, intermunicipal projects are being pursued on a regular basis. For example:

- Suffolk County – Village of Westhampton Beach Sewer Project, which will provide total projected savings of \$7.4 million.
- Town of East Hampton-Village of East Hampton-Village of Sag Harbor emergency radio equipment cooperative purchase, which will provide projected savings of approximately \$2.3 million.
- Suffolk County – Town of Southampton – Transfer of Shinnecock Commercial Fishing Dock to Town of Southampton, which will provide county savings of several hundred thousand dollars on operating, capital and bonding costs.
- Town of East Hampton – East Hampton School District – Sale of land to the district for use as a bus depot, which may provide savings of approximately \$400,000.

In the 2017 plan, submitted to New York State, municipalities provided samples of services they would intend to offer. The following list is a sample but should not be considered exhaustive.

Municipality	Shared Service
Village of Ocean Beach	Water Excess Services
Town of Southampton	Responsive website development for smart phones, tablets, computers (aid in the development of County-wide or Town applications geared toward the mobile environment)
Town of Southampton	GIS Services (digitizing spatial data, map creation, reporting, analysis, etc.)
Town of Shelter Island	Pump-out boat services
Town of Riverhead Sewer Department	Cooperative purchase or piggyback for FLYTT pumps, chemicals, light duty truck (4'-6' beds)
Town of Riverhead Sewer Department	Scavenger waste acceptance (Riverhead scavenger waste plan can accept waste at times when Bergen Point is at or near capacity)
Town of Riverhead Police Department	Cooperative purchase or piggyback for police uniforms, flares, first aid kits, form tickets
Town of Riverhead Police Department	Cooperative service for crime scene clean up and motor vehicle records access services
Town of Riverhead	Joint Municipal Community Improvement Projects (utilization of municipally owned, vacant properties by other municipalities)
Town of Riverhead Municipal Garage	Town gas pumps
Town of Riverhead Municipal Garage	Automotive repair (including heavy duty fork light/hoists for nearly all required truck repair)
Town of Riverhead Highway Department	Cooperative purchase or piggyback for salt and brine
Town of Riverhead Highway Department	Snow blower (5,000 towns per hour)
Town of Riverhead Highway Department	16 yard sander

Town of Riverhead Highway Department	Roll-off truck 30 yards with dumpster
Town of Riverhead Highway Department	Skid steer with 3/4 yard bucket
Town of Riverhead Highway Department	Bull dozer with 2/5 yard bucket
Town of Riverhead Highway Department	Payloader with 3 yard bucket
Town of Riverhead Engineering Department	Cooperative purchase or piggyback for pesticides, commercial grade mowers, items relate to the Town's annual asphalt/construction procurement contract
Town of Riverhead Water Department	Cooperative purchase or piggyback of generator maintenance services, water meter system and water billing system
Town of Islip	Tree removal/trimming
Town of Islip	Sign shop services (sign production)
Town of Islip	Pump-out boat services
Town of Islip	Graffiti removal truck and related equipment
Town of Islip	Access to Town fueling stations
Town of East Hampton	Sign shop services (sign production)
Town of East Hampton	Expansion of fuel facility ( <b><i>Sag Harbor Village and East Hampton School District ONLY</i></b> )
Town of East Hampton	Cooperative food bidding
Town of Brookhaven	Single Stream Recycling
Town of Brookhaven	Outlook 365 Cloud Services
Town of Brookhaven	Fueling Stations
Town of Brookhaven	Assessment services(including the acquisition and analysis of sales data for all residential and commercial properties in each Village for use in developing the annual NYS equalization rates and assessment ratios, and the completion of annual assessment state reports to be forwarded to the Office of Real Property Services Division of the NYS Dept. of Taxation and Finance)

Town of Brookhaven	Tax collection services (including the development of a custom tax collection and payment processing user portal, as well as the issuance of tax bills, the receipt of payments and the depositing of funds on behalf of Villages)
Town of Brookhaven	Truck wash facility (to be located at the Town's Central Highway Facility on Old Town Road, Coram)
Town of Brookhaven	Disposal of Street Sweepings
Suffolk County Water Authority	Water testing
Suffolk County Fire, Rescue and Emergency Services	Medical products purchasing
Suffolk County Fire, Rescue and Emergency Services	Distance learning for certain first responders
Suffolk County Department of Public Works	Mail services
Suffolk County Department of Public Works	Fuel purchasing services
Suffolk County Department of Public Works	Asphalt and soft purchases
Suffolk County Department of Information Technology	Website development
Suffolk County Department of Information Technology	GIS Services
Suffolk County Department of Information Technology	Disaster recovery
Suffolk County Department of Information Technology	Desktop/help desk
Suffolk County Department of Information Technology	Data centers
Suffolk County Department of Health Services	Food services education app
Suffolk County Department of Health Services	Drilling services
Suffolk County Department of Economic Development & Planning	Transportation planning
Suffolk County Department of Economic Development & Planning	Surveying services
Suffolk County Department of Economic Development & Planning	Suffolk County Planning Federation training
Suffolk County Department of Economic Development & Planning	SEQRA Training

Suffolk County Department of Economic Development & Planning	Renewable energy consulting
Suffolk County Department of Economic Development & Planning	National Development Council Economic Development Finance Advising
Suffolk County Department of Economic Development & Planning	Master planning
Suffolk County Department of Economic Development & Planning	Map preparation and printing
Suffolk County Department of Economic Development & Planning	Environmental Site Assessments
Suffolk County Department of Economic Development & Planning	Economic Impact Analyses (project specific)
Suffolk County Department of Economic Development & Planning	Congress for New Urbanism training
Suffolk County Department of Economic Development & Planning	Appraisal services
Suffolk County Department of Economic Development & Planning	Access to pre-qualified planning consultants
Suffolk County Community Services	MWBE certification
Suffolk County Community Services	Language accessibility programs
Suffolk County Police Department	Computer Aided Dispatch (CAD) software sharing
Suffolk County Police Department	911 Dispatch Services
Town of Huntington	Fueling for Fleet Vehicles - Ability to fuel up with gasoline and diesel at various Town facilities
Town of Huntington	Sign Shop Services - manufacture of various types of signs - traffic, street, etc
Town of Huntington	Pump out Boat - pump out services on North Shore harbors and bays
Town of Huntington	Road and Parking Lot resurfacing - basic asphalt paving services
Town of Huntington	Tree Trimming - Tree trimming and removal services during emergencies
Town of Huntington	GIS/Planning/SEQRA review - assist with development of Town specific GIS Professional website, Planning and SEQRA review assistance
Town of Huntington	Employee Training - Marine/IT/Fire Marshal - provide certified instructor employee training

Town of Huntington	Video Services - provide professional video services for municipal projects, assistance/guidance with equipment and software purchases
Town of Huntington	Ambulance District/Insurance Billing contract template - template available for use for change over from tax subsidized emergency services to insurance billing based funding
Town of Huntington	Building/Engineering/Fire Marshal inspection services during emergencies - personnel available to supplement Town workforce during emergencies
Town of Huntington	solid waste disposal capacity at the Huntington Resource Recovery Facility - disposal capacity for MSW at various periods throughout the year
Town of Huntington	Household Hazardous Waste Disposal - permanent STOP facility able to accept household generated hazardous waste
Town of Huntington	Scavenger Waste Disposal - disposal capacity available at the Huntington Sewage Treatment Plant on a daily basis M-Sat
Town of Huntington	<b><u>Municipal Animal Shelter/Animal Care</u></b>  The Huntington Animal Shelter has established protocols to transfer dogs out of neighboring municipal facilities at capacity and bring them to Huntington to alleviate the need to euthanize healthy and otherwise potentially adoptable animals. Availability of service is dependent on open kennel space and will vary based upon rates of intake and adoptions at the Huntington Shelter.
Sag Harbor Union Free School District	Computer Tech Support for neighboring municipalities
Sag Harbor Union Free School District	Transportation to private and parochial schools for neighboring school districts
Sag Harbor Union Free School District	Cooperative bidding for skilled trades services

Sag Harbor Union Free School District

Sharing in the cost to employ skilled  
tradespeople

