This is only a summary of the examination procedures. For more specific examination expectations, please refer to the Task List for Examination Procedures.

The following is a description of the examination procedures you will be asked to perform.

You will be given instructions and an announcement of the time allotment for each section of this examination. Do not start any of the procedures until instructed to do so. Talking amongst candidates is not allowed. Your test will be invalidated if your examiner observes any communication, verbal or otherwise, during the examination.

Please be reminded that simulated products should be handled as if they were the actual product. For examination purposes, your subject (model) may be considered the same client throughout the examination.

PLEASE NOTE: Proper sanitation and disinfection procedures must be demonstrated during every aspect of this examination in accordance with appearance enhancement statute and regulations.

PART I - PREPARATION OF WORK AREA AND MODEL (15 minutes)
Prior to beginning the first procedure, your model will be shown to a designated area to change into a spa wrap or salon gown. While your model is changing and when instructed to begin, you will be asked to:

Step 1 Remove the pre-mixed surface sanitizing solution and related supplies from your kit and sanitize the surface of your treatment chair/bed and work table following required procedures. Be sure to attach a bag for disposables (trash) to your work station at this time.

Step 2 Set up your implements and supplies on the work table in a safe and orderly manner so that you can best perform the remaining exam procedures. Your make-up supplies can remain in your kit until later in the examination.

Step 3 Prepare the treatment chair/bed. Assist your model into the treatment chair/bed and drape the model's body and head.

PART II - REMOVAL OF SUPERFLUOUS HAIR (15 minutes)
After the examiner has checked your set-up, supplies and draping, and when instructed to proceed; you will be asked to:

Step 1 Demonstrate a soft wax hair removal procedure: first on the upper lip using two small waxing strips and then on an area of the forearm using four regular sized waxing strips. This demonstration will require the use of honey (purchased from a grocery store) as a substitute for real wax. Honey is very similar in consistency to heated wax and can be easily removed with water.

The waxing demonstration should be carried out as if actual waxing is being performed and should include: preparing the skin for waxing; application of the simulated wax product as if it were warm wax; applying and removing waxing strips; and cleaning the skin of any remaining wax.

Step 2 Tweeze your model's brows. Be sure to bring a model with stray brow hair. Actual tweezing must be demonstrated.
PART III - FACIAL (60 minutes)
When instructed to continue, you will be asked to:

**Step 1**  Cleanse and tone the face and neck of your model.

**Step 2**  Analyze your model's skin. The analysis will include the use of a magnifying lamp provided at the exam site *or your own battery-operated magnifying lamp-optional*.

**STOP** Your examiner will prompt you when to begin the massage.

**Step 3**  Perform a light, surface facial massage using a minimum of four massage strokes including effleurage, petrissage, friction and tapotement (percussion) movements.

**STOP** Your examiner will instruct you when you may continue.

**Step 4**  Simulate the manual extraction of comedones.  *(Note: Actual extraction is NOT allowed.)*

**Step 5**  Apply a treatment mask appropriate for your model.

**Step 6**  Remove the treatment mask.

**Step 7**  Apply daytime protection.

PART IV - MAKE-UP APPLICATION (20 minutes) and CLEAN-UP (10 minutes)
When instructed to continue, you will be asked to:

**Step 1**  Apply a complete daytime make-up on your model which must include:  foundation; corrective make-up (concealer) where necessary; face powder; cheek color; at least two shades of eye shadow, one for highlighting or contouring; eyeliner; mascara; brow color; lip liner and lip color.

Your model will be shown to the changing area to change back into their clothes.  While your model is changing, you should:

**Step 2**  Clean your work area and repack all supplies.  Unless otherwise instructed, you may discard your disposables on the way out of the exam room.

➤ FOR MORE DETAILED EXAM INFORMATION, PLEASE REFER TO THE TASK LIST FOR EXAMINATION PROCEDURES.