

**NEW YORK STATE DEPARTMENT OF STATE - DIVISION OF LICENSING SERVICES
BARBER PRACTICAL EXAMINATION PROCEDURES**

THIS INFORMATION SHEET MAY NOT BE USED DURING YOUR EXAMINATION

IMPORTANT: Please see the supervising examiner for a reassignment if you know your examiner or if they have examined you at a prior exam.

The following is a description of the examination procedures you will be asked to perform in the recommended order of performance. The time limit for each procedure is also indicated.

You will be performing these procedures on a live model; it is the examinee's responsibility to secure a model that meets the examination requirements. The model must have a full head of hair with a minimum hair length of two inches and 2-3 days facial hair growth to perform the required procedures. For examination purposes, your model may be considered the same client for the duration of this performance test. You will be given instructions and an announcement of the time allotment for each section of this examination. Please note that you will be penalized if you do not complete each procedure within the given time allotment. Do not start any of the procedures until instructed to do so. You must remain standing throughout the entire course of this examination. Talking amongst candidates is unallowable.

PLEASE NOTE: *Proper sanitation and disinfection procedures must be demonstrated during every aspect of the practical examination in accordance with New York State barbering statute and regulations.*

PREPARATION OF WORK AREA & CLIENT PREPARATION (10 minutes)

Immediately upon assignment to your work area, please begin to:

- Step 1** Remove surface disinfectant solution and related supplies from your kit and sanitize your assigned work surface following required procedures. ***Be sure to place a plastic (or other non-leakable material) bag for disposables in your work station at this time.***
- Step 2** Set up general supplies that will be used throughout your examination as well as items needed for the haircutting techniques procedure. ***Be sure to also set out your container for blood contamination at this time.***
- Step 3** Sanitize your hands, drape your client (model), and wait for further instructions.

[After the examiner has checked your work station, you will begin each examination procedure only when directed to do so. If deemed necessary, the exam may be administered in a different order than presented below.]

HAIRCUTTING TECHNIQUES (30 minutes)

You will now demonstrate haircutting techniques. You will perform your demonstration on wet or dry hair. You will first taper the nape area of the head using a #1 or lower blade size. Remove the transitioning (weight) line using the clipper over comb technique (a single comb attachment may be used). You will then taper the sideburns up to the temple using the clipper over comb technique. The Top, Back, and Sides of the head will be given a uniform haircut removing at least ½ inch of hair using fingers and shear technique (if hair is coarse, a pick and shears may be used). Next, utilize your shears to perform the arching technique around ears and down neckline. Then redrape and shave arched area using a changeable blade straight razor. Finish by using the towel wrap procedure and talcum powder to remove loose hair from the face and neck. Upon completion, step back to indicate that you have finished. Your examiner will approach you and ask for the use of your comb to examine your haircut. At least ½ inch of hair must be cut off for this demonstration.

- Step 1** Set up all supplies and implements necessary to complete this procedure if not already done. When instructed:
- Step 2** Comb out hair to ready for procedure (wetting it down or leaving it dry).
- Step 3** Taper the nape area using a #1 blade(s) or lower; use ***clipper over comb technique*** to taper area between nape and occipital and remove the transitioning line.
- Step 4** Cut sideburns up to the temple using ***clipper over comb technique***, removing at least ½ inch of hair.
- Step 5** Perform a uniform cut on top of head, removing at least ½ inch of hair, using a traveling guideline from crown to forehead using ***finger and shears technique*** (in the case of coarse hair, you may opt to use a pick and shears with the freehand method but must use both clipper and shears if this method is chosen); blend top into sides and back using ***shear over comb technique***.
- Step 6** Use the ***shear arching technique*** (may use shear and comb) to clearly define the natural line around the ears.
- Step 7** Remove hair clippings from cape and re-drape client (model).
- Step 8** Apply shaving cream to temple area, around ears, and down the neck; prepare blade. Begin at temple, and proceed to arch around ears and continue down neck using a changeable blade straight razor.
- Step 9** Remove hair clippings from client's (model's) face and neck areas using towel wrap procedure and talcum powder.

SHAMPOOING TECHNIQUES (5 minutes)

You will escort your client (model) over to the sink bringing your shampoo and towel with you. You must clean the sink, shampoo and towel dry your model's hair, and then escort them back to your station. When instructed:

- Step 1** Escort your client (model) over to the sink bringing your shampoo and towel with you.
- Step 2** Clean the sink with disinfectant solution.
- Step 3** Drape your client (model) to receive shampoo service.
- Step 4** Dampen and shampoo client's (model's) hair. (Note: Due to time constraints, you will only be allowed to shampoo once; the use of conditioner will not be allowed.)
- Step 5** Towel-dry client's (model's) hair and escort them back to your station.

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SHAVING - FACIALHAIR (15 minutes)

You will demonstrate a standard shave. After preparing the face, you will demonstrate this procedure on all fourteen shaving areas of the face. If you have opted not to shave the mustache area, you will be required to perform this procedure on the remaining twelve shaving areas of the face. Note: Please alert your examiner if you need to deviate from the standard shaving direction/stroke due to the hair growth pattern of your client (model).

- Step 1** Set up all supplies and implements necessary to complete this procedure if not already done. When instructed:
- Step 2** Drape/prepare your client (model) to receive procedure; apply a warm steam towel to client's face for approximately 10-15 seconds. (Note: the use of lather/cream prior to the steam is allowable but optional and not required.)
- Step 3** Prepare your razor and lubricate your client's (model's) face and neck with shaving lather/cream. (Note: To maximize your time allotment, it is suggested that you prepare your razor while steaming your model's face.)
- Step 4** Perform a shave demonstrating free-hand stroke, back-hand stroke, and reverse free hand stroke on appropriate shaving areas of face.
- Step 5** Remove remaining lather and loose hair from client's (model's) face and neck with a warm steam towel.

FACIAL MASSAGE (10 minutes)

You will first apply steam towels to the face and neck. After applying towels, you will then apply massage cream to your model's face and neck to demonstrate massage manipulations. After completing a 3-5 minute massage, you will then remove the massage cream from your model's face using cleansing cream and a warm towel. Finish by using towel wrap procedure and talcum powder to blot face dry.

- Step 1** Set up all supplies and implements necessary to complete this procedure if not already done. When instructed:
- Step 2** Drape/prepare your client (model) to receive procedure; moderately steam your client's (model's) face using one or two towels.
- Step 3** Apply dabs of massage cream directly to the face and spread evenly over client's (model's) face and neck.
- Step 4** Perform a 3-5 minute massage to the face and neck of your client (model) demonstrating two or more massage movements.
- Step 5** Moderately steam your client's (model's) face a second time using one or two towels.
- Step 6** Apply dabs of cleansing cream directly to the face and spread evenly over client's (model's) face and neck.
- Step 7** Remove all creams/lotions from your client's (model's) face and neck using a warm towel; replace with a cooler towel to close pores.
- Step 8** Dry model's face with a clean towel using towel wrap procedure and talcum powder; return client (model) to sitting (upright) position.

CLEAN UP OF WORK AREA (5 minutes)

When instructed, pack up your supplies and clean up your work area. Then, wait for an examiner to dismiss you. Take all items with you (nothing should be left behind).

- Step 1** Properly store used implements for transport.
- Step 2** Clean work station (work surface); sweep floor area if necessary.
- Step 3** Pack up all supplies and implements; disposables must be removed from site as well.
- Step 4** Quietly exit exam upon dismissal.