

New York State Division of Licensing Services

The Division of Licensing Services administers exams, facilitates licenses and assures compliance with relevant state laws regulating the following occupations:

- Apartment Information Vendors/Sharing Agents
- Appearance Enhancement Providers (i.e., cosmetologists, estheticians, natural hair stylists, nail specialists and waxers)
- Armored Car Carriers/Guards
- Athlete Agents
- Automobile Brokers
- Bail Enforcement Agents
- Barbers/Barber Shops
- Bedding and Used Bedding Sellers
- Central Dispatch Facilities
- Coin Processors
- Document Destruction Contractors
- Durable Juvenile Product Manufacturers
- Hearing Aid Dispenser Businesses
- Home Inspectors
- Notaries Public
- Private Investigators
- Real Estate Appraisers/ Appraiser Assistants
- Real Estate Brokers/ Associate Brokers/ Salespersons
- Real Estate Branch Offices
- Security Guards
- Security and Fire Alarm Installers
- Telemarketer Businesses
- Ticket Resellers/ Branch Offices
- Watch, Guard, & Patrol Agencies



Division of Licensing Services

A Division of the New York Department of State

eAccessNY

OCCUPATIONAL LICENSING MANAGEMENT SYSTEM

NYS Department of State

One Commerce Plaza
99 Washington Avenue
Albany, NY 12231

Division of Licensing Services

PO Box 22001
Albany, NY 12201-2001

www.dos.ny.gov

0616



Division of Licensing Services

A Division of the New York Department of State

eAccessNY

OCCUPATIONAL LICENSING MANAGEMENT SYSTEM

for Real Estate Professionals



Andrew M. Cuomo, Governor
Rossana Rosado, Secretary of State

The New York Department of State, Division of Licensing Services utilizes **eAccessNY** – an Occupational Licensing Management System for Real Estate Professionals.

eAccessNY provides real estate brokers, salespersons and members of the general public with access to online services on the DOS website (www.dos.ny.gov).

Keep Informed

Information pertaining to **eAccessNY**, including instructions on how to use the system, is available on the DOS website at www.dos.ny.gov.

Before placing a call to the Division of Licensing Services regarding **eAccessNY** and how it works, please check our website as we will continue to update the Frequently Asked Questions section.

For further questions, email:
eAccessNY@dos.ny.gov

Benefits

eAccessNY, a 24-hour service, allows for the expedited processing of real estate license transactions including applications, changes and renewals.

eAccessNY:

- Provides user-friendly access with a personal ID and password
- Improves processing time by eliminating the need to complete forms
- Processes transactions and updates existing information within 24 hours
- Improves the accuracy of licensing information
- Allows the licensee and the public at large to verify license status



Online Services

Salespersons can:

- complete initial salesperson application
- change residence address
- renew license
- request a duplicate license

Brokers can:

- change residence address
- renew license
- request a duplicate license
- approve salesperson sponsorship
- initiate and approve a change of association
- initiate and approve a termination of an association

Examinees can:

- schedule real estate salesperson or broker examination at an exam site of choice
- check scheduled exam date, time and location
- reschedule exam date
- view exam results

Schools can:

- apply for continuing education courses
- add course branch locations
- renew courses

Public can:

- search for currently approved qualifying courses
- search for and verify that real estate salespersons and brokers are currently licensed

eAccessNY